Terrebonne ARC
Board of Directors Meeting
Tuesday, October 13, 2026

Mike Allemand, President, called the meeting **to order** at 6:05 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Mike Allemand, President, Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, James Goodwin, and Larry Pete. A quorum was present. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Kristy Duplechain, Herb Ledet, Rodger Shelton, Tiffany Brunet, and Danielle Domangue.

Mary L. Bisland led the group in **prayer** followed by the **pledge.**

Mike Allemand presented the resignation of Richard Watkins.

Tracy Schwab moved, seconded by Larry Pete, to accept the resignation of Richard Watkins. Motion carried.

Approval of the Agenda-Logan Aldridge moved, to amend the agenda to add the following items: Employee Voluntary/Supplemental Insurance Plans; credential a voting Representative at the ARC National Convention, and the sale of 335 Daralyn Avenue.

Roll call vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, James Goodwin-yes, and Larry Pete-yes. The roll call vote was unanimous.

Public to be heard- There was no public to be heard.

Donell Donaldson presented the **Secretary's report** of September 8, 2026.

April Giles moved, seconded by Ronald Chaisson, to accept the Secretary's report of September 8, 2026. Motion carried.

Donell Donaldson presented the **Special Board of Directors report** of September 15, 2026.

April Giles moved, seconded by Tracy Schwab, to accept the Special Board of Directors report of September 15, 2026. Motion carried.

Amendments:

Mary L Bisland presented the Employee Voluntary/Supplemental Insurance Plans.

Tracy Schwab moved, seconded by Ronald Chaisson, that all employees who seek a new cancer policy be offered Colonial and any employees with Transamerica can stay with the plan if they want to. Motion carried.

Mike Allemand presented the **credentialing of a voting Representative** at the ARC National Convention.

April Giles moved, seconded by Tracy Schwab, to credential Larry Pete for ten votes at the ARC National Convention. Motion carried.

Mike Allemand presented information on the sale of **335 Daralyn Avenue.**

April Giles moved, seconded by Tracy Schwab, for the Daralyn property to be re-appraised after six months and lower the asking price to $231,000.00. Motion carried.

Mike Allemand presented two riding lawnmowers, three walk-behind lawnmowers, and one walk-behind litter vacuum to be declared **surplus.**

Tracy Schwab moved, seconded by Donell Donaldson, to dispose of two riding lawnmowers, three walk-behind lawnmowers, and one walk-behind litter vacuum. Motion carried.

Deanna Zeringue presented the **2025 Form 990 Engagement Lette**r for the Auditors to prepare the 990 tax return as of June 30, 2026. They estimate the cost at $3,800.00.

Logan Aldridge moved, seconded by Larry Pete, to approve the 2025, Form 990 Engagement Letter and authorize Mary L. Bisland to ratify the engagement letter. Motion carried.

Organizational Chart Changes:

Erica Pellegrin presented an Organizational Chart change to add a Project Coordinator II, position to the Options Plus Program.

April Giles moved, seconded by Ronald Chaisson, to accept the Organization chart change for Division III, to add a Project Coordinator II position, to the Options Plus Program. Motion carried.

Kristy Duplechain presented an Organizational Chart change to reflect the Full-Time LPN position change from 37.50 hours to 40 hours a week.

Ronald Chaisson moved, seconded by Tracy Schwab, to increase the LPN positions to 40 hours per week. Motion carried.

Kristy Harson presented a job title change of CLS to CHDSW.

Tracy Schwab moved, seconded by April Giles, to change the job title of CLS to CHDSW. Motion carried.

Mary L. Bisland requested that TARC's attorney review and update the **Board's policies and Bylaws.**

Tracy Schwab moved, seconded by April Giles, to allow Courtney Alcock to provide a draft of the Board Policies and By-Laws for consideration. Motion carried.

President's Report-The Board of Directors **attendance** was reviewed.

A Policy Committee meeting was scheduled for October 26, 2026, at 9:00 a.m.

Executive Director/Director Reports/TARC Advocate Report-The Department Directors/ TARC Advocate report was presented for review.

Committee Reports:

Mike Allemand presented the **Finance Committee Report** of October 13, 2026.

Larry Pete moved, seconded by April Giles, to accept the Finance Committee Report of October 13, 2026. Motion carried.

April Giles moved, seconded by Tracy Schwab to **adjourn**. Motion carried. The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

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Donell Donaldson, Secretary

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Patricia Chauvin, Custodian of TARC records Approved: Mike Allemand, President
Meeting tapes will be kept on file for six (6) years.