

Terrebonne ARC
Board of Directors Meeting
Tuesday, September 8, 2026

Mike Allemand, President, called the meeting **to order** at 6:05 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Mike Allemand, President, Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, James Goodwin, and Richard Watkins. Board members absent were Lindsay Ocker and Larry Pete. A quorum was present. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Kristy Duplechain, Herb Ledet, Rodger Shelton, Tiffany Brunet, and Danielle Domangue. April Giles led the group in **prayer** followed by the **pledge**.

Approval of the Agenda-Tracy Schwab moved, seconded by Donell Donaldson, to amend the agenda to add the following items: a Board member's resignation; two resolutions requesting ethics opinions; a transportation differential; and scheduling a special Board meeting to discuss the millage. Motion carried.

Public to be heard- There was no public to be heard.

Mike Allemand presented the **resignation** of Lindsay Ocker, a participant member of the Board of Directors.

Richard Watkins moved, seconded by Tracy Schwab, to accept the resignation. The motion carried with seven votes in favor and one abstention by Logan Aldridge.

Donell Donaldson presented the **Secretary's report** of August 11, 2026.

April Giles moved, seconded by Richard Watkins, to accept the Secretary's report of August 11, 2026. The motion carried with seven votes in favor and one abstention by Logan Aldridge.

April Giles presented the following **resolution** for TARC to obtain an ethics opinion referring to the participant on the Board:

**A RESOLUTION
OF THE BOARD OF DIRECTORS
OF
TERREBONNE ARC**

UPON motion duly made, seconded and unanimously carried, it was:

RESOLVED, the TARC Board of Directors believes it is in the best interest of TARC, its participants, and its Board members to obtain guidance directly from the Louisiana Board of Ethics regarding the application of the Ethics Code to these circumstances;

NOW, THEREFORE, BE IT RESOLVED, that the TARC Board of Directors hereby authorizes and directs TARC's legal counsel to prepare and submit a formal request for an advisory opinion to the Louisiana Board of Ethics concerning whether a TARC participant who receives Participant Services from TARC may serve as a voting member of the TARC Board of Directors.

BE IT FURTHER RESOLVED, that TARC's legal counsel is specifically authorized to request guidance concerning:

1. Whether any exception contained in the Louisiana Code of Governmental Ethics permits a TARC participant receiving Participant Services to serve as a voting member of the TARC Board;
2. Whether the receipt of Participant Services constitutes a prohibited transaction, thing of economic value, benefit, or other interest under the Louisiana Code of Governmental Ethics when the recipient also serves as a voting Board member;
3. Whether any existing exception applicable to members of public boards, commissions, or other governmental entities may apply to a TARC participant serving as a voting member of the TARC Board;

4. Whether the participant Board member may vote on matters involving TARC Participant Services generally when the vote does not uniquely or specially affect that individual participant;
5. Whether the participant Board member must recuse or otherwise disqualify himself or herself from voting or participating in matters that would directly or uniquely affect the services or benefits received by that participant; and
6. What disclosures, recusals, disqualification procedures, or other safeguards, if any, TARC should implement to permit meaningful participant representation on its Board while remaining in compliance with the Louisiana Code of Governmental Ethics.

BE IT FURTHER RESOLVED, that TARC's legal counsel is authorized to provide the Louisiana Board of Ethics with all relevant information concerning TARC's governance structure, Participant Services, the role and voting authority of the participant Board member, and any other information necessary for the Board of Ethics to render an advisory opinion.

BE IT FURTHER RESOLVED, that TARC intends to follow the guidance provided by the Louisiana Board of Ethics concerning the service of a TARC participant as a voting member of the TARC Board of Directors.

CERTIFICATE

I certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC held at the company's office at Houma, Louisiana, on the 8th day of September 2026, pursuant to proper notice and call.

WITNESS MY HAND in Houma, Louisiana, this 8th day of September 2026. Tracy Schwab, Vice-President. ATTEST: Mike Allemand, President

Roll Call Vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-abstained, April Giles-yes, James Goodwin-yes, Richard Watkins-no. The resolution passed with six votes in favor, one vote against and one abstention.

April Giles presented the following **resolution** for TARC to obtain an ethics opinion referring to parent Board members:

**A RESOLUTION
OF THE BOARD OF DIRECTORS
OF
TERREBONNE ARC**

UPON motion duly made, seconded and unanimously carried, it was:

RESOLVED, the TARC Board of Directors believes it is in the best interest of TARC, its participants, and its Board members to obtain guidance directly from the Louisiana Board of Ethics regarding the application of the Ethics Code to these circumstances;

BE IT FURTHER RESOLVED, that TARC's legal counsel is specifically authorized to request guidance and/or an advisory opinion from the Louisiana Board of Ethics concerning potential conflicts of interest involving members of TARC's governing Board.

1. **Day Habilitation Services:** Whether a TARC Board member may serve on the Board when an immediate family member of that Board member receives services through TARC's Day Habilitation Program.
2. **Residential Services and Work Program:** Whether a TARC Board member may serve on the Board when an immediate family member resides in a TARC-operated community home, receives services from TARC, and also performs paid work through one of TARC's businesses.
3. TARC seeks clarification regarding whether either circumstance creates a prohibited conflict of interest under the Louisiana Code of Governmental Ethics and, if Board service is permissible, whether disclosure, recusal, abstention from voting, or other safeguards are required.

BE IT FURTHER RESOLVED, that TARC's legal counsel is authorized to provide the Louisiana Board of Ethics with all relevant information concerning TARC's governance structure, Participant Services, the role and voting authority of a parent Board member, and any other information necessary for the Board of Ethics to render an advisory opinion.

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BE IT FURTHER RESOLVED, that TARC intends to follow the guidance provided by the Louisiana Board of Ethics concerning the service of a parent of a TARC participant as a voting member of the TARC Board of Directors. **CERTIFICATE**

I certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC held at the company's office at Houma, Louisiana, on the 8th day of September 2026, pursuant to proper notice and call.

WITNESS MY HAND in Houma, Louisiana, this 8th day of September 2026. Tracy Schwab, Vice-President, ATTEST: Mike Allemand, President

Richard Watkin moved, seconded by Tracy Schwab, to table the resolution until next Board meeting. Motion carried.

Mike Allemand presented the **Surplus** of a Whirlpool water heater designated for disposal.

Tracy Schwab moved, seconded by Richard Watkins, to dispose of the Whirlpool water heater. Motion carried.

A **transportation differential** was presented for approval, providing an additional \$1.00 per hour to employees who assume additional transportation responsibilities.

Richard Watkins moved, seconded by April Giles, to accept the transportation differential. Motion carried.

Mike Allemand presented two **Houma Grown Equipment bids**. The bid from Veritiv did not comply with the required pricing format, and the bid from Singer H&R did not comply with the required equipment scope. Therefore, both bids were recommended for rejection.

April Giles moved, seconded by Richard Watkins, to reject the bids from Singer H&R and Veritiv. Motion carried.

A **Capital Budget amendment** in the amount of \$46,792.00 for abatement consultation, air monitoring, asbestos abatement, extending the fencing and demolition of the property located at 105 Moffet Road.

Richard Watkins moved, seconded by Ronald Chaisson, to amend the Capital Budget for \$46,792.00 as presented. Motion carried.

Rodger Shelton reported that, after assessing the transportation vehicles, TARC will not apply for an LaDOTD grant this year.

President's Report-The Board of Directors **attendance** was reviewed.

A Special Board meeting was scheduled for September 15, 2026, at 2:00 p.m. to discuss the millage.

Executive Director/Director Reports-The Department Director reports were presented for review.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of September 8, 2026.

Tracy Schwab moved, seconded by Ronald Chaisson, to accept the Finance Committee Report of September 8, 2026. Motion carried.

Tracy Schwab presented the **TARC Advocate Report** of September 8, 2026.

Ronald Chaisson moved, seconded by Logan Aldridge, to accept the TARC Advocate Report of September 8, 2026. Motion carried.

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April Giles moved, seconded by Donell Donaldson to **adjourn**. Motion carried. The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Donell Donaldson, Secretary

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years.

Approved: Mike Allemand, President