

Terrebonne ARC  
Board of Directors Meeting  
Tuesday, April 14, 2026

Mike Allemand, President, called the meeting **to order** at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Mike Allemand, President, Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, James Goodwin, Lindsay Ocker, Larry Pete, and Richard Watkins. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Duplechain, Rodger Shelton, Tiffany Brunet, and Danielle Domangue. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

**Approval of the Agenda**-Tracy Schwab moved to add a resolution to demolish the old SEC building at 105 Moffet Road.

Roll call vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, James Goodwin-yes, Lindsay Ocker-yes, Larry Pete-yes, and Richard Watkins-yes. The roll call vote was unanimous.

**Public to be heard**- There was no public to be heard.

Donell Donaldson presented the **Secretary's report** of March 10, 2026.

Richard Watkins moved, seconded by Larry Pete, to accept the Secretary's report of March 10, 2026, as presented. Motion carried.

**Surplus:**

Mike Allemand presented a storage shed to dispose of.

April Giles moved, seconded by Richard Watkins, to dispose of the storage shed. Motion carried.

Mike Allemand presented a 2000 Ford Expedition, which has a value of \$1,520.00., surplus.

April Giles moved, seconded by Richard Watkins, to surplus the 2000 Ford Expedition, with no reserve. Motion carried.

Mike Allemand presented the residence at 335 Daralyn Drive to surplus at appraised value.

Logan Aldridge moved, seconded by Tracy Schwab, to surplus the residence at 335 Daralyn Drive, at appraised value. Motion carried.

Mike Allemand presented an **hourly range** for an Administrative Floater II position and an **Organizational Chart change**.

Richard Watkins moved, seconded by April Giles, to change the title of the Administrative Floater to Administrative Floater II and approve the proposed hourly range from a minimum of \$12.00 per hour to a maximum of \$24.29, per hour. Motion carried.

**Organizational Chart changes:**

Herb Ledet presented an Organizational chart change to change the Human Resources Clerk II position to a Human Resources Recruiter/Clerk.

Richard Watkins moved, seconded by Donell Donaldson, to change the Human Resources Clerk II position to a Human Resources Recruiter/Clerk. Motion carried.

Erica Pellegrin presented an Organizational chart change to change the title of three Candy Maker Baker positions to Direct Support Workers.

Ronald Chaisson moved, seconded by Logan Aldridge, to reclassify the title of three Candy Maker Bakers to Direct Support Workers. Motion carried.

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Deanna Zeringue presented the **2025-2026 Capital and Operating** budget amendments.

Logan Aldridge moved, seconded by Tracy Schwab, to amend the capital budget for FYE 6/30/2026 to the amount of \$2,902,904.68. Motion carried.

Logan Aldridge moved, seconded by Tracy Schwab, to amend the Operating budget for FYE 6/30/2026, to \$14,900,601.79. Motion carried.

Mary L. Bisland presented information on the sale of the residence at **335 Daralyn Avenue**.

Tracy Schwab moved, seconded by Richard Watkins, to have the property appraised and allow Mary L. Bisland to list it with a realtor and sign a purchase agreement for at least the appraised value. Motion carried.

Donell Donaldson moved to accept the following resolution to demolish the SEC building at 105 Moffet Road:

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
TERREBONNE ARC**

AUTHORIZING THE DEMOLITION OF THE STRUCTURE LOCATED AT 105  
MOFFET ROAD, HOUMA, LA.

**WHEREAS**, Terrebonne ARC has acquired ownership of the property located at 105 Moffet Road, Houma, La.

**WHEREAS**, the Board of Directors of Terrebonne ARC has evaluated and determined that the structure located at 105 Moffet Road, Houma, La. is no longer suitable for use due to structural issues and cost of repairs.

**WHEREAS**, the structure located at 105 Moffet Road, Houma, Louisiana, is hereby declared **surplus property**.

**WHEREAS**, the demolition of the structure is deemed to be in the best interest of the organization.

**NOW, THEREFORE, BE RESOLVED** that the Board of Directors of Terrebonne ARC hereby approves and authorizes the demolition and removal of the structure located at 105 Moffet Road; and

**BE IT FURTHER RESOLVED** that the Executive Director, Mary L. Bisland, is hereby directed, empowered and authorized to take all actions necessary to carry out this resolution, including but not limited to:

- Obtaining quotes from qualified contractors,
- Selecting a licensed demolition contractor
- Entering into and executing a contract with the qualified and licensed demolition contractor

**SECRETARY'S CERTIFICATE**

This is to certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC, held at the company's office at Houma, Louisiana, on the 14th day of April, 2026, pursuant to proper notice and call, at which meeting a quorum of the Board of Directors were present and voting throughout.

I do certify that I am the duly elected, qualified and acting Secretary of this company.

I do further certify that the above and foregoing resolution remains in full force and effect and has not been modified, repealed or rescinded in whole or in part.

WITNESS MY HAND in Houma, Louisiana, this 14th day of April 2026. Donell Donaldson, Secretary, ATTEST: Mike Allemand, President

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Roll call vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, James Goodwin-yes, Lindsay Ocker-yes, Larry Pete-yes, and Richard Watkins-yes. The roll call vote was unanimous.

A **Programs Committee meeting** was scheduled for May 8, 2026, at 8:00 a.m.

**President's Report**-The Board of Directors attendance was reviewed.

**Executive Director/Director Reports**-The Department Director reports were presented for review.

**Committee Reports:**

Tracy Schwab presented the **General Membership Meeting** report of 3/10/2026.

Ronald Chaisson moved, seconded by Donell Donaldson, to accept the General Membership Meeting report of March 10, 2026. Motion carried.

Larry Pete presented the **Policy Committee Report** of March 24, 2026.

Tracy Schwab moved, seconded by Logan Aldridge, to accept the Policy Committee Report of March 24, 2026. Motion carried.

Deanna Zeringue presented the **Finance Committee Report** of April 14, 2026.

April Giles moved, seconded by Donell Donaldson, to accept the Finance Committee Report of April 14, 2026. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of April 14, 2026.

Tracy Schwab moved, seconded by April Giles, to accept the TARC Advocate Report of April 14, 2026. Motion carried.

April Giles moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:22 p.m.

Respectfully Submitted,

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Donell Donaldson, Secretary

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Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years.

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Approved: Mike Allemand, President