

Terrebonne ARC
Board of Directors Meeting
Tuesday, March 10, 2026

Mike Allemand, President, called the meeting **to order** at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Mike Allemand, President, Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, James Goodwin, Lindsay Ocker, Larry Pete, and Richard Watkins. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Duplechain, Rodger Shelton, Tiffany Brunet, and Danielle Domangue. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Richard Watkins moved, to amend the agenda to include consideration of the Houma Grown bid items for acceptance or declination.

Roll call vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, James Goodwin-yes, Lindsay Ocker-yes, Larry Pete-yes, and Richard Watkins-yes. The roll call vote was unanimous.

Mary L. Bisland **installed** James Goodwin to the Board of Directors.

Public to be heard- There was no public to be heard.

The **bids** for Houma Grown were presented.

Richard Watkins moved, seconded by April Giles, to decline the bids as listed and accept the bids from Richard's, as listed. Motion carried.

Donell Donaldson presented the **Secretary's report** of February 10, 2026.

Tracy Schwab moved, seconded by Ronald Chaisson, to accept the Secretary's report of February 10, 2026. Motion carried.

Tracy Schwab moved, seconded by Lindsay Ocker, to **appoint** James Goodwin, to the Building & Sites Committee, Policy Committee, and the Programs Committee meeting. Motion carried.

Mike Allemand presented items for **surplus**.

Richard Watkins moved, seconded by Donell Donaldson, to dispose of three riding lawn mowers, a washing machine, ladder, and bakers' racks. Motion carried.

Capital Budget Amendments:

Mike Allemand presented a Capital Budget Amendment for Houma Grown Equipment.

Richard Watkins moved, seconded by April Giles, to amend the budget for \$100,000.00, for Houma Grown Equipment. Motion carried.

Mike Allemand presented a Capital Budget Amendment for the purchase of 105 Moffet Road.

Logan Aldridge moved, seconded by Tracy Schwab, to amend the budget for \$696,000.00, for the purchase of 105 Moffet Road. Motion carried.

Erica Pellegrin presented an **Organizational Chart Change** to add a part-time seasonal position to Cajun Confections.

Richard Watkins moved, seconded by Lindsay Ocker, to accept the change to the Organizational Chart. Motion carried.

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Section (3) three of the **Purchasing Policy** was presented for revisions.

Tracy Schwab moved, seconded by April Giles, to accept the revisions to the Purchasing Policy. Motion carried.

Deanna Zeringue presented the **restated 403-B plan** documents.

Tracy Schwab moved, seconded by James Goodwin, to accept the restated 403-B plan documents. Motion carried.

President's Report-The Board of Directors attendance was reviewed.

Executive Director/Director Reports-The Department Director reports were presented for review.

Committee Reports:

Larry Pete presented the **Policy Committee Report** of February 27, 2026.

April Giles moved, seconded by Lindsay Ocker, to accept the Policy Committee Report of February 27, 2026. Motion carried.

Mike Allemand presented the **Executive Committee Report** of March 6, 2026.

Tracy Schwab moved, seconded by Lindsay Ocker, to accept the Executive Committee Report of March 6, 2026. Motion carried.

Deanna Zeringue presented the **Finance Committee Report** of March 10, 2026.

April Giles moved, seconded by Tracy Schwab, to accept the Finance Committee Report of March 10, 2026. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of March 10, 2026.

Tracy Schwab moved, seconded by April Giles, to accept the TARC Advocate Report of March 10, 2026. Motion carried.

Let the record show that Lindsay Ocker left the meeting at 7:20 p.m.

Larry Pete moved, to go into Executive Session to review the Executive Directors Evaluation.

Roll call vote: Mike Allemand-yes, Tracy Schwab-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, James Goodwin-yes, Larry Pete-yes, and Richard Watkins-yes. The roll call vote was unanimous.

Larry Pete moved, seconded by Tracy Schwab, to go back into regular session. Motion carried.

April Giles moved, seconded by Ronald Chaisson, that the Executive Director's increase will match the maximum increase of the allowable, not to exceed six percent. Motion carried.

April Giles moved, seconded by Donell Donaldson, to accept the Executive Directors Succession Plan. Motion carried.

Richard Watkins moved, seconded by April Giles, to **adjourn**. Motion carried. The meeting adjourned at 7:30 p.m.

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Respectfully Submitted,

Donell Donaldson, Secretary

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Approved: Mike Allemand, President