

Terrebonne ARC  
Board of Directors Meeting  
Tuesday, August 12, 2025

Mike Allemand, President, called the meeting **to order** at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Mike Allemand, Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, Lindsay Ocker, Larry Pete, Edward Rome and Richard Watkins. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Duplechain, Tiffany Brunet, Danielle Domangue and Trudy Bergeron. April Giles led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Mary L. Bisland **installed** Mike Allemand as the TARC Board President.

**Approval of the agenda-** Edward Rome moved, seconded by Larry Pete, to approve the agenda. Motion carried.

**Public to be heard-** There was no public to be heard.

Donell Donaldson presented the **Secretary's report of July 8, 2025.**

April Giles moved, seconded by Tracy Schwab, to accept the Secretary's report of July 8, 2025. Motion carried.

Mike Allemand presented a 15kw air-cooled generator for **surplus.**

Tracy Schwab moved, seconded by Edward Rome, to dispose of the generator. Motion carried.

Mike Allemand presented Barracuda Spam 2017-Admin and Sonic Wall 2018-Cajun Confections for **surplus.**

Tracy Schwab moved, seconded by Lindsay Ocker, dispose of the Barracuda Spam 2017-Admin and Sonic Wall 2018-Cajun Confections. Motion carried.

Mary L. Bisland presented a **Temporary Right of Way Agreement** with SLECA allowing access to TARC's property on Coteau Road.

Richard Watkins moved, seconded by Edward Rome, to authorize Mary L. Bisland to sign the agreement with SLECA. Motion carried.

Danielle Domangue presented the **2<sup>nd</sup> Quarter Outcomes.**

Ronald Chaisson moved, seconded by Tracy Schwab, to accept the 2<sup>nd</sup> Quarter Outcomes. Motion carried.

Deanna Zeringue presented a **Capital Budget amendment** of \$11,269.50 for two (2) twelve-passenger shuttles. The shuttles that were chosen are not available. Two others were chosen with an increase in price.

Edward Rome moved, seconded by Lindsay Ocker, to accept the Capital Budget amendment of \$11,269.50. Motion carried.

Donell Donaldson presented the following **LaDotd Grant Authorizing Resolution:**

**AUTHORIZING RESOLUTION**

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through the Louisiana Department of Transportation and Development.

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- 49 CFR 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Terrebonne ARC:

1. That the Executive Director is authorized to execute and file an application on behalf of Terrebonne ARC with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the Executive Director is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development, effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Executive Director is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That the Executive Director is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Executive Director is authorized to execute grant contract agreements on behalf of Terrebonne ARC with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. That the Executive Director is authorized to sign and submit financial activity reports on behalf of Terrebonne ARC with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Board of Directors, Secretary of the Terrebonne ARC certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Terrebonne ARC held on August 12th, 2025.

If applicant has an official seal, impress here. Signature of Recording Officer, Board of Directors, Secretary, Title of Recording Officer, August 12, 2025.

Donell Donaldson moved, to accept the LaDotd Grant Authorizing Resolution. Roll Call Vote: Mike Allemand-yes, Tracy Schwab-yes, Dorfell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, April Giles-yes, Lindsay Ocker-yes, Larry Pete-yes, Edward Rome-yes and Richard Watkins-yes. The roll call vote was unanimous.

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Richard Watkins presented **potential change orders** for the Houma Grown project.

Edward Rome moved, seconded by Tracy Schwab, to accept the potential change orders in the amount of \$21,583.05. Motion carried.

**Employee Handbook Policy #7-05**, Personal Appearance/Grooming was presented.

Richard Watkins moved, seconded by Logan Aldridge, to accept Employee Handbook Policy #7.05, Personal Appearance/Grooming, with the amendment. Motion carried.

**Operating Policy #II-14**, Personal Appearance/Grooming was presented.

Richard Watkins moved, seconded by Edward Rome, to accept Operating Policy #II-14, Personal Appearance/Grooming, as presented. Motion carried.

Mary L. Bisland presented new **Operational Policy #IV-24**, Human Rights Committee Policy.

Richard Watkins moved, seconded by Tracy Schwab, to accept Operational Policy #IV-24, Human Rights Committee Policy. Motion carried.

**President's Report**-The Board of Directors attendance was reviewed.

**Executive Directors Report**-Department Directors presented information on their Departments.

Deanna Zeringue presented the **Finance Committee Report** of August 12, 2025.

Larry Pete moved, seconded by Tracy Schwab, to accept the Finance Committee Report of August 12, 2025. Motion carried.

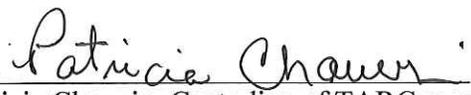
Lindsay Ocker presented the **TARC Advocate Report** of August 12, 2025.

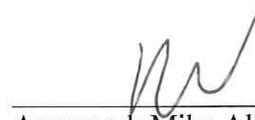
April Giles moved, seconded by Edward Rome, to accept the TARC Advocate Report of August 12, 2025. Motion carried.

Richard Watkins moved, seconded by April Giles, to **adjourn**. Motion carried. The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

  
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Donell Donaldson, Secretary

  
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Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
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Approved: Mike Allemand, President