

Terrebonne ARC
Board of Directors Meeting
Tuesday, June 10, 2025

Tracy Schwab, Vice-President, called the meeting **to order** at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Tracy Schwab, Donell Donaldson, Ronald Chaisson, Logan Aldridge, April Giles, Lindsay Ocker, Larry Pete, Edward Rome and Richard Watkins. Those absent was: Mike Allemand, President. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Tiffany Brunet, Kristy Duplechain and Danielle Domangue. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Installation of Officers-Mary L. Bisland installed Tracy Schwab, Vice-President, Donell Donaldson-Secretary, Ronald Chaisson-Treasurer, Larry Pete-Board Member and Richard Watkins-Board Member.

Approval of the agenda- April Giles moved, seconded by Larry Pete, to approve the agenda. Motion carried.

Public to be heard- There was no public to be heard.

Donell Donaldson presented the **Secretary's report of May 13, 2025.**

Logan Aldridge moved, seconded by Ronald Chaisson, to accept the Secretary's report of May 13, 2025. Motion carried.

Appoint Committee Members-April Giles moved, seconded by Larry Pete to appoint Richard Watkins to the Finance Committee and Building & Sites Committee, as the Chair. And, to the Grievance Committee. Motion carried.

Mary L. Bisland presented options to change the **name of the Family/Client Grievance Committee.** The name of the Committee will be changed to the Individual/Family Grievance Committee.

Edward Rome moved, seconded by April Giles to change the name of the Family/Client Grievance Committee to the Individual/Family Grievance Committee. Motion carried.

Larry Pete presented the **By-laws** for approval.

April Giles moved, seconded by Edward Rome, to approve the By-Laws. Motion carried.

Mary L. Bisland presented the **2024 Annual Report.**

April Giles moved, seconded by Ronald Chaisson, to accept the 2024 Annual Report. Motion carried.

Deanna Zeringue presented the **Insurance Proposals** for 2025-2026.

Larry Pete moved, seconded by Lindsay Ocker, to accept the insurance proposals for 2025-2026, as recommended. Motion carried.

Danielle Domangue presented the **2025-2026 Accessibility Plan.**

Edward Rome moved, seconded by April Giles to accept the 2025-2026 Accessibility Plan. Motion carried.

Danielle Domangue presented the **2025-2026 Risk Management Plan.**

Ronald Chaisson moved, seconded by Donell Donaldson, to accept the 2025-2026 Risk Management Plan. Motion carried.

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Deanna Zeringue presented the **2025 Technology and System Plan**.

Edward Rome moved, seconded by Donell Donaldson to accept the 2025 Technology and Systems Plan. Motion carried.

President's Report-The Board of Directors attendance was reviewed. A Strategic Planning Committee meeting was scheduled for June 26, 2025 at 9:00 a.m.

Deanna Zeringue presented the **Engagement Letter from Bourgeois Bennett** for TARC's tax returns.

Tracy Schwab moved, seconded by Mike Allemand, to accept the Engagement Letter from Bourgeois Bennett. Motion carried.

Executive Directors Report - Department Directors presented information on their Departments.

Deanna Zeringue presented the **Finance Committee Report** of June 10, 2025.

Ronald Chaisson moved, seconded by Donell Donaldson, to accept the Finance Committee Report of June 10, 2025. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of June 10, 2025.

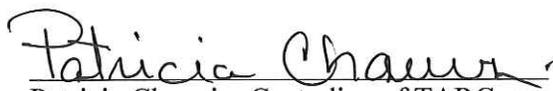
Edward Rome moved, seconded by April Giles, to accept the TARC Advocate Report of June 10, 2025. Motion carried.

Ronald Chaisson moved, seconded by April Giles, to **adjourn**. Motion carried. The meeting adjourned at 7:10 p.m.

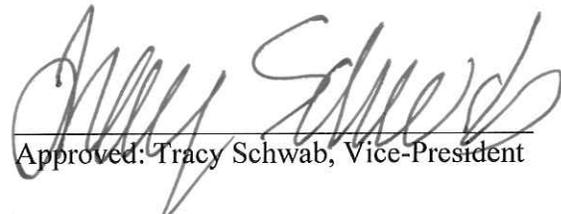
Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Tracy Schwab, Vice-President