

Terrebonne ARC
Board of Directors Meeting
Tuesday, May 13, 2025

Richard Watkins, President, called the meeting **to order** at 6:40 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins, Donell Donaldson, Ronald Chaisson, Logan Aldridge, Mike Allemand, April Giles, Lindsay Ocker, Edward Rome and Tracy Schwab. Those absent was: Larry Pete. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Rodger Shelton, Tiffany Brunet, and Danielle Domangue. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the agenda- April Giles moved, to amend the agenda to add an engagement letter from Bourgeois Bennet for TARC's tax returns. Roll Call Vote: Richard Watkins-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, Mike Allemand-yes, April Giles-yes, Lindsay Ocker-yes, Eddie Rome-yes and Tracy Schwab-yes. The roll call vote was unanimous.

Public to be heard- There was no public to be heard.

Donell Donaldson presented the **Secretary's report of April 8, 2025.**

Mike Allemand moved, seconded by April Giles, to accept the Secretary's report of April 8, 2025. Motion carried.

Election of Officers for 2025-2026-Richard Watkins called for nominations of President. Richard Watkins nominated April Giles for President. She declined the position. Ronald Chaisson moved, seconded by April Giles to nominate Mike Allemand for President. Motion carried. There were no other nominations for President.

Richard Watkins called for nominations of Vice-President. Mike Allemand moved, seconded by Logan Aldridge, to nominate Tracy Schwab. Motion carried. There were no other nominations for Vice-President.

Edward Rome moved, seconded by Mike Allemand, that Donell Donaldson serve another term and Secretary and Ronald Chaisson serve another term as Treasurer. Motion carried. There was no other nomination for Secretary or Treasurer.

Richard Watkins presented the **By-laws** for approval at the June 2025 meeting. There were no changes.

Richard Watkins presented the **Self-Governing Policies** of the Board of Directors.

Mike Allemand moved, seconded by Tracy Schwab, to accept the Self-Governing Policies of the Board of Directors. Motion carried.

Richard Watkins presented a Riley Hopkins screen printing press and a Frigidaire window air conditioner for **surplus.**

April Giles moved, seconded by Lindsay Ocker, to dispose of the surplus. Motion carried.

Deanna Zeringue presented the **proposed Capital Budget for FYE 6/30/2026.**

Edward Rome moved, seconded by Mike Allemand, to approve the proposed Capital Budget for FYE 6/30/2026, of \$2,124,555.00, with the adjustment from a need to a possible need, for paving of the parking lot at Cedar Chest East and for the Architect fees and the expansion cost at Cedar Chest West. Motion carried.

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Deanna Zeringue presented the proposed **Operating Budget for FYE 6/30/2026**.

Mike Allemand moved, seconded by Edward Rome, to accept the proposed Operating Budget for FYE 6/30/2026. Motion carried.

Logan Aldridge moved, seconded by Mike Allemand, to amend the Operating Budget, to increase salaries by \$77, 927.00. Motion carried.

Richard Watkins presented the **2025 Salary Study**.

Mike Allemand moved, seconded by Edward Rome, to accept the 2025 Salary Study with salary increases and with the starting ranges for the salaries listed. Motion carried.

Danielle Domangue presented the **1st Quarter Outcomes**.

April Giles moved, seconded by Tracy Schwab, to accept the 1st Quarter Outcomes, as presented. Motion carried.

Patricia Chauvin presented the **Operating Policies**.

Tracy Schwab moved, seconded by Mike Allemand, to accept the Operating Policies. Motion carried.

President's Report-The Board of Directors attendance was reviewed. A Strategic Planning meeting will be scheduled at the July 2026 Board meeting.

Deanna Zeringue presented the **Engagement Letter from Bourgeois Bennet** for TARC's tax returns.

Tracy Schwab moved, seconded by Mike Allemand, to accept the Engagement Letter from Bourgeois Bennett. Motion carried.

Executive Directors Report - Department Directors presented information on their Departments.

Tracy Schwab presented the **Policy Committee Report** of May 1, 2025.

Mike Allemand moved, seconded by Edward Rome, to accept the Policy Committee report of May 1, 2025. Motion carried.

Logan Aldridge presented the **Finance Committee Report** of May 13, 2025.

Lindsay Ocker moved, seconded by Mike Allemand, to accept the Finance Committee Report of May 13, 2025. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of May 13, 2025.

Mike Allemand moved, seconded by Edward Rome, to accept the TARC Advocate Report of May 13, 2025. Motion carried.

Mike Allemand moved, seconded by Edward Rome, to **adjourn**. Motion carried. The meeting adjourned at 7:25 p.m.

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Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President