

Terrebonne ARC
Board of Directors Meeting
Tuesday, April 8, 2025

Larry Pete, Vice-President, in the absence of Richard Watkins, President, called the meeting to order at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Donell Donaldson, Ronald Chaisson, Logan Aldridge, Mike Allemand, April Giles, Lindsay Ocker and Edward Rome. Those absent were: Richard Watkins, President and Tracy Schwab. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin and Rodger Shelton. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the agenda- April Giles moved, to amend the agenda to add a proposed change order for Houma Grown. Roll Call Vote: Larry Pete-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, Mike Allemand-yes, April Giles-yes, Lindsay Ocker-yes and Eddie Rome-yes. The roll call vote was unanimous.

Public to be heard- There was no public to be heard.

Donell Donaldson presented the **Secretary's report of March 11, 2025.**

April Giles moved, seconded by Edward Rome, to accept the Secretary's report of March 11, 2025. Motion carried.

Erica Pellegrin presented an **Organizational Chart change** to change a Project Coordinator II position, in Options+, to a Project Coordinator I.

Edward Rome moved, seconded by April Giles, to accept the Organization Chart change, as presented. Motion carried.

Mary L. Bisland presented an Organizational Chart change to change the title of the Chief Operating Officer to Chief Compliance Officer.

Mike Allemand moved, seconded by April Giles, to accept the Organizational Chart change Motion carried. One opposed.

Surplus:

Rodger Shelton presented Van #26 for surplus.

Edward Rome moved, seconded by April Giles, to surplus van #26, with a starting bid of \$3,000.00. Motion carried.

Rodger Shelton presented Van#10 for surplus.

Edward Rome moved, seconded by April Giles, to surplus van #10, with a starting bid of \$3,500.00. Motion carried.

Rodger Shelton presented Van #21 for surplus.

Edward Rome moved, seconded by April Giles, to surplus Van #21, with a starting bid of \$3,000.00. Motion carried.

Mary L. Bisland presented a 1994 Whirlpool Refrigerator for disposal.

Logan Aldridge moved, seconded by Edward Rome, to dispose of the 1994 Whirlpool Refrigerator. Motion carried.

Mary L. Bisland presented the **Employee Handbook** for review.

April Giles moved, seconded by Logan Aldridge, to approve the Employee Handbook. Motion carried.

Deanna Zeringue presented the FYE 6/30/2025, proposed **Capital Budget amendments**, as of April 2025.

Edward Rome moved, seconded by April Giles, to accept the FYE 6/30/2025, proposed Capital Budget amendments, as of April 2025. Motion carried.

Deanna Zeringue presented the FYE 6/30/2025, proposed **Operating Budget amendments**, as of April 2025.

Edward Rome moved, seconded by Lindsay Ocker, to accept the FYE 6/30/2025, proposed Operating Budget amendments, as of April 2025. Motion carried.

Mary L. Bisland presented information on the **2025 Salary Study**.

April Giles moved, seconded by Logan Aldridge, to postpone the salary study, until the May 2025 Board meeting. Motion carried.

In order for Board members to be a part of Administrations Strategic Planning. A **Strategic Planning Committee** was formed. After a Chairman and members were selected Mary L. Bisland presented the following resolution:

**A RESOLUTION
OF THE BOARD OF DIRECTORS
OF
TERREBONNE ARC
STRATEGIC PLANNING COMMITTEE DESIGNATION**

WHEREAS, the Bylaws state that the Board of Directors, by resolution, may designate one or more committees; and

WHEREAS, the Bylaws state that each committee is to consist of one or more Directors selected by the Board; and

WHEREAS, the Bylaws state that all committee meetings shall at all times be in compliance with the Open Meetings Act; and

BE IT RESOLVED, that that board approves the creation of the **Strategic Planning Committee** and appoints board member Logan Aldridge to chair the committee and deliver regular written committee reports back to the board.

BE IT FURTHER RESOLVED, that this committee shall commence on 4/8/2025 and shall terminate on the Discretion of the Board.

Board Committee Chair
Logan Aldridge

Other Committee Members
Mike Allemand
Ronald Chaisson
Donell Donaldson
April Giles
Larry Pete
Richard Watkins

SECRETARY'S CERTIFICATE

I certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC held at the company's office at Houma, Louisiana, on the 8th day of April, 2025, pursuant to proper notice and call.

WITNESS MY HAND in Houma, Louisiana, this 8th day of April 2025.

Donell Donaldson, Secretary, ATTEST: Richard Watkins, President

Mike Allemand moved, to accept the Strategic Planning Committee Designation resolution. Roll Call Vote: Larry Pete-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes,

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Mike Allemand-yes, April Giles-yes, Lindsay Ocker-yes and Eddie Rome-yes. The roll call vote was unanimous.

Erica Pellegrin presented **change order #1**, for the renovations of the Cafeteria for Houma Grown, in the amount of \$3,422. 40.

Edward Rome moved, seconded by Lindsay Ocker, to accept change order #1, for the proposed amount of \$3,422.40. Motion carried.

President's Report-The Board of Directors attendance was reviewed. A Policy Committee meeting was scheduled for May 1, 2025 from 8:00 a.m. to 10:00 a.m.

Executive Directors Report - Department Directors presented information on their Departments.

Mike Allemand presented the **General Membership Report** of March 11, 2025.

Donell Donaldson moved, seconded by Lindsay Ocker, to accept the General Membership report of March 11, 2025. Motion carried.

Mike Allemand presented the **Executive/Finance Committee Report** of March 25, 2025.

Edward Rome moved, seconded by Lindsay Ocker, to accept the Executive/Finance Committee Report of March 25, 2025. Motion carried.

Mike Allemand presented the **Finance Committee Report** of April 8, 2025.

Ronald Chaisson moved, seconded by Lindsay Ocker, to accept the Finance Committee Report of April 8, 2025. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of April 8, 2025.

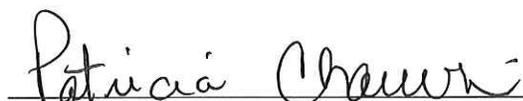
Tracy Schwab moved, seconded by Larry Pete, to accept the TARC Advocate Report of April 8, 2025. Motion carried.

Mike Allemand moved, seconded by April Giles, to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President