

Terrebonne ARC
Board of Directors Meeting
Tuesday, October 8, 2024

Richard Watkins, President, called the meeting **to order** at 6:30 p.m., in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins, President, Larry Pete, Donell Donaldson, Ronald Chaisson, Logan Aldridge, Mike Allemand, Lindsay Ocker, Edward Rome and Tracy Schwab. Board member absent was: April Giles. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton, Danielle Domangue and Tiffany Brunet. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the agenda- Larry Pete moved, to amend the agenda to add quotes for the asbestos removal, in the cafeteria building. Roll Call Vote: Richard Watkins-yes. Larry Pete-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, Mike Allemand-yes, Lindsay Ocker-yes, Edward Rome-yes and Tracy Schwab-yes. The roll call vote was unanimous.

Public to be heard- There were no public to be heard.

Donell Donaldson presented the **Secretary's report of September 17, 2024**

Mike Allemand moved, seconded by Ronald Chaisson, to accept the Secretary's report of September 17, 2024. Motion carried.

Erica Pellegrin presented the **surplus** of an antique church bell system, that is no longer needed.

Mike Allemand moved, seconded by Tracy Schwab, to accept the surplus of the antique church bells system, for fifty dollars, with no reserve. Motion carried.

Kristy Harson presented Policy **V-10, ICF/IDD Covid 19 Contingency Plan Policy**, to delete. This policy is no longer a requirement of the CDC.

Tracy Schwab moved, seconded by Lindsay Ocker, to delete Policy **V-10, ICF/IDD Covid 19 Contingency Plan Policy**. Motion carried.

Mary L. Bisland presented an **Organizational Chart change** to have two categories of Managers. Manager I will be managers who make less than the Dept. of Labor monetary criteria and are classified as hourly employees. Manager II will be those Managers above the Dept. of Labor monetary criteria and are eligible for exempt status.

Mike Allemand moved, seconded by Edward Rome, to accept the Organizational Chart change, as presented. Motion carried.

Rodger Shelton presented the **2024 Comprehensive Emergency Management Plan (CEMP), System Safety Program Plan (SSPP) and System Security Plan (SSP)**. These plans are required by LaDOTD.

Tracy Schwab moved, seconded by Mike Allemand, to accept the CEMP, SSPP and SSP. Motion carried.

Mary L. Bisland presented the **appraisal of 2018 Coteau Road**.

Tracy Schwab moved, seconded by Mike Allemand, to authorize Mary L. Bisland, to offer \$100,000.00 for the property, at 2018 Coteau Road. Motion carried.

Board of Directors Meeting
October 8, 2024
Page #2

Larry Pete, Vice-President, will be attending the ARC National Convention and the Annual Business Meeting. We can **credential** him to vote on TARC's behalf.

Mike Allemand moved, seconded by Tracy Schwab, to credential Larry Pete, to vote on behalf or TARC. Motion carried.

President's Report-The Board of Directors attendance was reviewed.

Executive Directors Report-Department Directors presented information on their Departments. The Grand Opening for Cedar Chest East is October 21, 2024 at 9:00 a.m.

Mary L. Bisland presented quotes from Ritter Consulting Engineers, Ltd., for the removal of the asbestos, from the Cafeteria Bldg.

Mike Allemand moved, seconded by Lindsay Ocker, to allow \$48,000.00, for the asbestos abatement, of the Cafeteria. Motion carried.

Mike Allemand presented the **Finance Committee Report** of October 8, 2024.

Larry Pete moved, seconded by Edward Rome, to accept the Finance Committee Report of October 8, 2024. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of October 8, 2024.

Tracy Schwab moved, seconded by Ronald Chaisson, to accept the TARC Advocate Report of October 8, 2024. Motion carried.

Mike Allemand moved, to go into **Executive Session** for Strategic Planning.

Roll Call Vote: Richard Watkins-yes, Larry Pete-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, Mike Allemand-yes, Lindsay Ocker-yes, Edward Rome-yes and Tracy Schwab-yes. The roll call vote was unanimous.

Edward Rome moved, seconded by Mike Allemand, to go back into regular session. Motion carried.

Edward Rome moved, seconded by Mike Allemand, to **adjourn**. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President