

Terrebonne ARC
Board of Directors Meeting
Tuesday, January 14, 2025

Richard Watkins, President, called the meeting **to order** at 6:30 p.m., in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins, President, Larry Pete, Donell Donaldson, Ronald Chaisson, Logan Aldridge, Mike Allemand, April Giles, Lindsay Ocker, Edward Rome and Tracy Schwab. A quorum was present. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Rodger Shelton, Tiffany Brunet, Danielle Domangue and Vicky Rivet. Others present were: Chuck Weaver Jr., Kenny LaCoste and Misty Aucoin. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the agenda- Edward Rome moved, seconded by Ronald Chaisson, to accept the agenda. Motion carried.

Public to be heard- There were no public to be heard.

Chuck Weaver, Jr., with **Blue Cross** presented a Type of Service overview for TARC, Plan Experience Summary and a Payment/Saving Summary for January 2024 to December 2024. Kenny LaCoste with Blue Cross presented information on Pharmacy Benefit Management.

Donell Donaldson presented the **Secretary's report of December 10, 2024.**

April Giles moved, seconded by Tracy Schwab, to accept the Secretary's report of December 10, 2024. Motion carried.

Deanna Zeringue presented the **Audited Financial Statements** for the year ending June 30, 2024. There were no material weaknesses, significant deficiencies or compliance findings, reported during the audit, for the year ended June 30, 2024.

Edward Rome moved, seconded by Ronald Chaisson, to accept the Audited Financial Statements for the year ending June 30, 2024. Motion carried.

It was requested that another Mechanical Engineer look at the pricing and design of the HVAC system that was quoted for the **Houma Grown Bids.**

Mike Allemand moved, seconded by Larry Pete, to give Mary L. Bisland authority to sign a contract up to \$1,500,000.00 and go to another Mechanical Engineer for prices on the HVAC system. Motion carried.

Richard Watkins presented a **Capital Budget amendment** for the Houma Grown Renovations.

Mike Allemand moved, seconded by Edward Rome, to amend the Capital Budget in the amount of \$750,000.00, for the Houma Grown Renovations. Motion carried.

Richard Watkins presented a **Capital Budget amendment** for Human Resources Marketing material.

Logan Aldridge moved, seconded by Ronald Chaisson, to amend the Capital Budget in the amount of \$2,500.00, for Human Resources marketing material. Motion carried.

Rodger Shelton presented updates to the **2024 Comprehensive Emergency Management Plan (CEMP)**, System Safety Program Plan (**SSPP**) and System Security Plan (**SSP**). These plans are required by LaDotd.

April Giles moved, seconded by Edward Rome, to accept the CEMP, SSP and SSPP. Motion carried.

Donell Donaldson moved to accept the following **resolution for Check signers.**

RESOLUTION OF
THE BOARD OF DIRECTORS
OF TERREBONNE ARC

STATE OF LOUISIANA
PARISH OF TERREBONNE

On the 14th day of January, 2025, at a meeting of the Board of Directors of Terrebonne ARC (TARC), held in the city of Houma, Terrebonne Parish, Louisiana with a quorum of the board members present, the following business was conducted:

It was duly moved and seconded that the following resolution be adopted:

BE IT RESOLVED that the Board of Directors of the above corporation do hereby authorize the Executive Director, Danielle Domangue, Tiffany Brunet, and Erica Pellegrin to sign checks on behalf of Terrebonne ARC.

The above resolution was passed by a majority of those present and voting in accordance with the by-laws and articles of incorporation.

CERTIFICATE

This is to certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC, held at the company's office at Houma, Louisiana, on the 14th day of January 2025, pursuant to proper notice and call, at which meeting a quorum of the Board of Directors were present and voting throughout.

I do certify that I am the duly elected, qualified and acting Secretary of this company.

I do further certify that the above and foregoing resolution remains in full force and effect and has not been modified, repealed or rescinded in whole or in part.

WITNESS MY HAND in Houma, Louisiana, this 14th day of January, 2025.

Donell Donaldson, Secretary ATTEST: Richard Watkins, President

Roll Call Vote: Richard Watkins-yes, Larry Pete-yes, Donell Donaldson-yes, Ronald Chaisson-yes, Logan Aldridge-yes, Mike Allemand-yes, April Giles-yes, Lindsay Ocker-yes, Edward Rome-yes and Tracy Schwab-yes. The roll call vote was unanimous.

Richard Watkins presented a change to **Policy #III-07, Lines of Authority**. The Chief Operating Officer was added to the positions that are designated to be in charge.

Edward Rome moved, seconded by Lindsay Ocker to accept Policy #III-07, Lines of Authority. Motion carried.

Richard Watkins presented items for Cajun Confections and the Accounting Department for **Surplus**.

Tracy Schwab moved, seconded by Lindsay Ocker, to dispose of the surplus with no reserve. Motion carried.

President's Report-The Board of Directors attendance was reviewed. A Building and Sites Committee meeting was scheduled for February 6, 2025 at 8:00 a.m.

Executive Directors Report - Department Directors presented information on their Departments.

Board of Directors Meeting
January 14, 2025
Page #3

Mike Allemand presented the **Finance Committee Report** of January 14, 2025.

Tracy Schwab moved, seconded by Larry Pete, to accept the Finance Committee Report of January 14, 2025. Motion carried.

Lindsay Ocker presented the **TARC Advocate Report** of January 14, 2025.

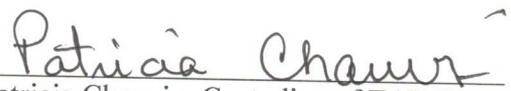
Edward Rome moved, seconded by Logan Aldridge, to accept the TARC Advocate Report of December 10, 2024. Motion carried.

Mike Allemand moved, seconded by Larry Pete, to **adjourn**. Motion carried. The meeting adjourned at 7:50 p.m.

Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President