

Terrebonne ARC
Board of Directors Meeting
Tuesday, July 12, 2022

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Mike Allemand, Tracy Schwab, Larry Pete, Logan Aldridge, Ronald Chaisson, Donell Donaldson, Dr. Ruthanne Gallagher, Teresa King and Lindsay Ocker, Client Representative. Staff present were: Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson and Rodger Shelton. Richard Watkins led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Mike Allemand moved, seconded by Tracy Schwab, to amend the agenda to add the approval of the By-Laws. Motion carried.

Public to be Heard- There was no public to be heard.

Mike Allemand presented the **Secretary's report of June 14, 2022**.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Secretary's report of June 14, 2022, as presented. Motion carried.

Erica Pellegrin requested **Organizational Chart Changes** to add a full-time DSW Floater position to the Houma Grown Department and change the title of the Food Tech position to Food Tech Helper.

Teresa King moved, seconded by Ronald Chaisson, to accept the changes to the Organizational Chart, as presented. Motion carried.

Erica Pellegrin presented a **Capital Budget Amendment** of \$19,946.00, to install and fabricate custom shelving, for the Houma Grown delivery van.

Rodger Shelton presented a capital budget amendment of \$35,468.70, for a two-way radio system for the Transportation Department and an amendment of \$36,000.00 to purchase a van for Administration.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to amend the Capital Budget for \$92,000.00. Motion carried.

Deanna Zeringue presented the **La. Compliance Questionnaire** for approval.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the La. Compliance Questionnaire, as presented. Motion carried.

Rodger Shelton presented **Policy #II-13, Federal Transit Administration Non-Discrimination Program**.

Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to accept Policy #II-13. Motion carried.

Richard Watkins presented the **2022-2023 Accessibility Plan**.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the 2022-2023 Accessibility Plan. Motion carried.

Richard Watkins presented the **By-laws** for approval. The name of the Grievance Committee changed last month.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to approve the By-Laws, as presented. Motion carried.

2022-2023 Committee Goals and Objectives:

Tracy Schwab presented the **2022-2023 Grievance Committee Goals and Objectives**.

Mike Allemand moved, seconded by Donell Donaldson, to accept the 2022-2023 Grievance Committee Goals and Objectives, as presented. Motion carried.

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Larry Pete presented the **2022-2023 Policy Committee Goals and Objectives.**

Mike Allemand moved, seconded by Teresa King, to accept the 2022-2023 Policy Committee Goals and Objectives, as presented. Motion carried.

Richard Watkins presented the **2022-2023 Executive Committee Goals and Objectives.** Dr. Ruthanne Gallagher moved, seconded by Ronald Chaisson, to accept the 2022-2023 Executive Committee Goals and Objectives, as presented. Motion carried.

Richard Watkins presented the **2022-2023 Programs Committee Goals and Objectives.** Ronald Chaisson moved, seconded by Tracy Schwab, to accept the 2022-2023 Programs Committee Goals and Objectives, as presented. Motion carried.

President's Report:

Richard Watkins presented the **Board Members Self-Assessments.**

Tracy Schwab moved, seconded by Ronald Chaisson, to accept the Board Members Self-Assessments. Motion carried.

Richard Watkins presented the **Board Meeting Assessments.**

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Board Meeting Assessments. Motion carried.

Executive Directors Report-Mary L. Bisland reported that the mileage reimbursement rate for staff, who use their own vehicles, will increase from \$.40 to \$.58 per mile.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to approve the increase in the mileage reimbursement rate. Motion carried.

Directors present reported on their Departments.

Committee Reports:

Mike Allemand presented the **Finance Committee Report** of July 12, 2022.


Ronald Chaisson moved, seconded by Tracy Schwab, to accept the Finance Committee report of July 12, 2022. Motion carried.

Lyndsay Ocker presented the **Client Representative report** of July 12, 2022.


Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Client Representative report of July 12, 2022. Motion carried.

Teresa King moved, seconded by Mike Allemand, to **adjourn.** Motion carried. The meeting adjourned at 7:20 p.m.


Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President