

Terrebonne ARC
Board of Directors Meeting
Tuesday, February 8, 2022

Richard Watkins, President, called the meeting to **order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Tracy Schwab, Mike Allemand, Larry Pete, Logan Aldridge, Donell Donaldson, Dr. Ruthanne Gallagher, Teresa King and Lyndsay Ocker, Client Representative. Board member absent was: Karen Chauvin
Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Rodger Shelton, and Tiffany Brunet. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Mike Allemand moved, to amend the agenda, to add the phone system upgrade. Roll Call vote to amend the agenda: Richard Watkins-yes, Tracy Schwab-yes, Mike Allemand-yes, Larry Pete-yes, Logan Aldridge-yes, Donell Donaldson-yes, Dr. Ruthanne Gallagher-yes and Teresa King-yes. The roll call vote was unanimous.

Public to be Heard- There was no public to be heard.

Mike Allemand presented the **Secretary's report of January 11, 2022**.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Secretary's report of January 11, 2022. Motion carried.

Approval of the Mission Statement- Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to amend the mission statement to read, "TARC provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people in Terrebonne Parish with intellectual and other developmental disabilities". Motion carried.

An **Executive Committee Meeting** was scheduled for March 3, 2022 at 9:30 a.m. to review the Executive Directors evaluation.

Hurricane IDA update-Deanna Zeringue presented a financial update. Mary L. Bisland is requesting that TARC hire an attorney to oversee insurance claims.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to authorize Mary L. Bisland, to hire an attorney, with his own Public Adjustor, to oversee insurance claims. Motion carried.

Phone system upgrade-Mary L. Bisland reported that we should have new internet based phones installed on Monday. We have to wait until we get quotes to install fiber optics across campus.

Mike Allemand moved, seconded by Teresa King, to authorize Mary L. Bisland to get two additional quotes for installing fiber optics on campus. Motion carried.

Mike Allemand moved, seconded by Dr. Ruthanne Gallaher, to authorize Mary L. Bisland to sign a contract for the lowest quote received and if that quote is with EATEL, they will maintain the lines, however, if we terminate the contract with them, TARC will owe them \$20,000.00. Motion carried.

Buy-U-Beads renovation update-Mary L. Bisland reported that the original substantial completion date was November 30, 2021. The last change order submitted was for a completion date of January 31, 2022.

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Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to authorize Mary L. Bisland, to have TARC's attorney send a letter to the Contractor, to institute the agreed upon amount for liquidated damages. Motion carried.

Deanna Zeringue presented the **Audited Financial Statement** for the period ending June 30, 2021.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the Audited Financial Statement for the period ending June 30, 2021. Motion carried.

Presidents Report: Board member attendance was reviewed.

Tracy Schwab moved, seconded by Larry Pete, to dismiss Karen Chauvin from the Board of Directors, due to attendance. Motion carried.

Executive Directors Report: Mary L. Bisland reported that our CARF Accreditation was moved to August 2022. Directors present reported on their departments.

Committee Reports:

Mike Allemand presented the **Finance Committee report** of February 8, 2022.

Larry Pete moved, seconded by Donell Donaldson, to accept the Finance Committee report of February 8, 2022. Motion carried.

Lindsay Ocker presented the **Client Representative report** of February 8, 2022.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Client Representative report of February 8, 2022. Motion carried.

Mike Allemand moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President