

Terrebonne ARC
Board of Directors Meeting
Tuesday, June 14, 2022

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Mike Allemand, Tracy Schwab, Larry Pete, Logan Aldridge, Ronald Chaisson, Donell Donaldson, Dr. Ruthanne Gallagher, Teresa King and Lindsay Ocker. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, and Rodger Shelton. Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Tracy Schwab moved, seconded by Donell Donaldson, to accept the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Danielle Domangue presented the **1st Quarter Outcomes** report.
Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept the 1st quarter outcomes report. Motion carried.

Mike Allemand presented the **Secretary's report of May 10, 2022**.

Tracy Schwab moved, seconded by Teresa King, to accept the Secretary's report of May 10, 2022, as presented. Motion carried.

Richard Watkins presented **surplus items** of appliances and computers.
Teresa King moved, seconded by Mike Allemand, to dispose of the surplus items. Motion carried.

Campus Safety-Mary L. Bisland presented information on securing TARC's campus. Our first line of defense is fencing, which we are working on completing. Numeric keypads for all buildings are in the process of installation. Additional security options are being researched.

Mike Allemand moved, seconded by Tracy Schwab, to approve installing numeric keypads, not exceed \$50,000.00. Motion carried.

Erica Pellegrin presented the **2021 Annual report**.

Tracy Schwab moved, seconded by Mike Allemand, to accept the 2021 Annual report. Motion carried.

Herb Ledet presented the **Food and Supply bids** for the period of July 1, 2022 to December 31, 2022.

Mike Allemand moved, seconded by Tracy Schwab, to accept food bid # 22-211-01 and supply bid #22-211-02, as presented. Motion carried.

Deanna Zeringue presented **insurance renewals** effective July 1, 2022.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the changes to the insurance renewals, as presented, by changing from Brown & Brown to Thomas & Farr and changing the agent of record to Thomas & Farr. Motion carried.

Richard Watkins presented a request to change **the name of the Family and Client Grievance Committee** to Grievance Committee.

Board of Directors Meeting
June 14, 2022
Page #2

Tracy Schwab moved, seconded by Teresa King, to change the name to Grievance Committee. Motion carried.

Richard Watkins presented the **By-laws** to change the name of the Grievance Committee. Tracy Schwab moved, seconded by Mike Allemand, to ratify the By-Laws. Motion carried.

Richard Watkins presented the **Self-Governing Polices of the Board** for approval. Tracy Schwab moved, seconded by Mike Allemand, to accept the Self-Governing polices, as presented. Motion carried.

Richard Watkins presented the **Employee Handbook** for approval. Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Employee Handbook, as presented. Motion carried.

Presidents Report: The Policy Committee meeting is scheduled for July 15, 2022 at 8:00 a. m., in Conference Room #1 and #2. The Board's Code of Conduct, Ethics and Conflict of Interest are due. Board members reviewed attendance. Committee meetings to review Goals and Objective will be done at the Board meeting in July.

Executive Directors Report-Mary L. Bisland reported that the Strategic Plan session with Laura Brackin would be done on June 28, 2022 at 9:00 a.m. The Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of June 14, 2022.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Finance Committee report of June 14, 2022. Motion carried.

Lyndsay Ocker presented the **Client Representative report** of June 14, 2022.

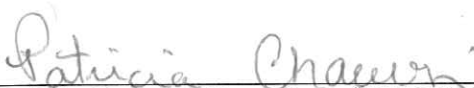
Tracy Schwab moved, seconded by Mike Allemand, to accept the Client Representative report of June 14, 2022. Motion carried.

Teresa King moved, seconded by Tracy Schwab, to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President