

Terrebonne ARC
Board of Directors Meeting
Tuesday, May 10, 2022

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Mike Allemand, Tracy Schwab, Larry Pete, Logan Aldridge, Ronald Chaisson, Donell Donaldson, and Teresa King. Board member absent was Dr. Ruthanne Gallagher. Staff present were: Mary L. Bisland, Patricia Chauvin, and Deanna Zeringue. Mary L. Bisland led the group in **prayer** followed by the **pledge**. Let the record show that Teresa King entered the meeting at 6:36 p.m.

Approval of the Agenda-Mike Allemand moved, to amend the agenda to add the contract between Sibley Construction, LLC. and TARC to renovate Unit #16. Roll Call vote to amend the agenda: Richard Watkins-yes, Tracy Schwab-yes, Mike Allemand-yes, Larry Pete-yes, Logan Aldridge-yes, Ronald Chaisson-yes, and Donell Donaldson-yes. The roll call vote was unanimous.

Public to be Heard- There was no public to be heard.

Mike Allemand presented the **Secretary's report of April 12, 2022**.

Tracy Schwab moved, seconded by Ronald Chaisson, to accept the Secretary's report of April 12, 2022, as presented. Motion carried.

Election of Officers-Mike Allemand moved, seconded by Tracy Schwab, to open the floor for nominations. Motion carried.

Mike Allemand moved, seconded by Tracy Schwab, to accept the current slate of Officers for 2022-2023. Motion carried.

Organizational Chart Changes-Richard Watkins presented an Organizational Chart change to change the title of Executive Coordinator/Administrative Manager to Executive Manager.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Organizational Chart change. Motion carried.

Mary L. Bisland presented an Organizational Chart change to add a Residential Assistant to the Residential Department.

Mike Allemand moved, seconded by Donell Donaldson, to add a Residential Assistant to the Residential Department. Motion carried.

Mike Allemand presented **surplus** items to dispose of.

Larry Pete moved, seconded by Donell Donaldson, to dispose of the Surplus items. Motion carried.

Mary L. Bisland presented the **2022 Salary Study**.

Mike Allemand moved, seconded by Tracy Schwab, to accept the 2022 Salary Study results, as presented. Motion carried.

Deanna Zeringue presented the **Capital Budget** for FYE June 30, 2023.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Capital Budget for FYE June 30, 2023. Motion carried.

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Deanna Zeringue presented the **Operating Budget** for FYE June 30, 2023.

Tracy Schwab moved, seconded by Larry Pete, to accept the Operating Budget for FYE June 30, 2023, with the addition of the Residential Assistant position. Motion carried

Mary L Bisland presented a **contract** between Sibley Construction and TARC to renovate Building #16.

Mike Allemand moved, seconded by Tracy Schwab, to authorize Mary L. Bisland to sign the contract and amend the budget for \$200,000.00. Motion carried.

Richard Watkins presented the **Self Governing Policies** of the Board.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Self-Governing policies of the Board, as modified. Motion carried.

Richard Watkins presented the **By-Laws**.

Larry Pete moved, seconded by Mike Allemand, to ratify the Terrebonne ARC By-Laws, as presented. Motion carried.

Presidents Report: Richard Watkins scheduled a Board Development meeting for May 26, 2022 at 6:00 p.m. All Board Member Self Evaluations are due. Board members reviewed attendance.

Executive Directors Report-Mary L. Bisland reported on the progress of the Jane Home demolition. The new Buy U-Beads store is open and they are taking and filling orders.

Mike Allemand presented the **Executive Committee Report** of April 22, 2022.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Executive Committee report of April 22, 2022. Motion carried.

Larry Pete presented the **Policy Committee Report** of May 3, 2022.

Tracy Schwab moved, seconded by Mike Allemand, to accept the Policy Committee report of May 3, 2022. Motion carried.

Mike Allemand presented the **Finance Committee Report** of May 10, 2022.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Finance Committee report of May 10, 2022. Motion carried.

Mike Allemand presented the **Client Representative report** of May 10, 2022.

Donell Donaldson moved, seconded by Tracy Schwab, to accept the Client Representative report of May 10, 2022. Motion carried.

Mike Allemand moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,



Mike Allemand, Secretary

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Patricia Chauvin

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

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Approved: Richard Watkins, President