

Terrebonne ARC
Finance Committee Meeting
Tuesday, May 11, 2021

Richard Watkins, Chairman, called the meeting **to order** at 5:30 p.m., in TARC's Bayou Country Café.

Upon roll call, the Finance Committee members recorded as present were: Richard Watkins, Chairman, Mike Allemand, Donell Donaldson, Kay Stone and Tracy Schwab, President. Absent was Larry Pete. Board member present was: Teresa King. A **quorum was present**. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton and Tiffany Brunet. Others present were: Houston Lirette and Robert Utley.

Mike Allemand moved, seconded by Kay Stone, to recommend to the Full Board, to **amend the agenda** to add a request for Community Home on call assignments. Motion carried.

Deanna Zeringue presented the **Financial Statements** for the period ending March 31, 2021.

Mike Allemand moved, seconded by Donell Donaldson, to recommend to the Full Board, to accept the Financial Statements, for the period ending March 31, 2021. Motion carried.

Deanna Zeringue presented the proposed **Capital and Operating Budget** for FYE June 30, 2022.

Kay Stone moved, seconded by Mike Allemand, to recommend to the Full Board to accept the proposed Capital Budget, for FYE June 30, 2022, with the deletion of two LaDotd Shuttles for the 2019 grant year, for \$148,528. Motion carried.

Kay Stone moved, seconded by Donell Donaldson, to recommend to the Full Board to accept the proposed Operating Budget, for FYE June 30, 2022. Motion carried.

Buy-U-Beads Construction Bids/Award/Contract-Houston Lirette presented the bid tab sheet for the bids received on the project. The lowest bid received was from Picciola Construction Co. Inc., for \$436,000.00. A change order will be done for the removal of the cabinets, etc. to do the asbestos abatement, which was done by another company. The timeline to complete the project is 150 days.

Mike Allemand moved, seconded by Kay Stone, to recommend to the Full Board, to accept the bid from Picciola Construction Co, Inc., for 436,000.00. Motion carried.

Donell Donaldson moved, seconded by Kay Stone, to recommend to the Full Board, to authorize Mary Lynn Bisland, to sign the Standard Form of Agreement between the Owner and Contractor. Motion carried.

Community Home On-Call Assignment-Kristy Harson requested for an on-call CLS assigned to each Community Home on weekends and holidays. The on-call pay would be an additional \$25.00 flat rate for each twenty-four hour period the CLS is assigned on call.

Donell Donaldson moved, seconded by Mike Allemand, to recommend to the Full Board to approve an additional flat rate pay of \$25.00, for the Community Home CLS on-call on weekends and Holidays. Motion carried.

Executive Directors Report-There was no report.

Mike Allemand moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 6:25 p.m.

Finance Committee Meeting
May 11, 2021
Page #2

Patricia Chauvin
Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Respectfully Submitted,

Richard Watkins
Richard Watkins, Chairman