

Terrebonne ARC  
Board of Directors Meeting  
Monday, July 19, 2021

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Larry Pete, Logan Aldridge, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, and Lindsay Ocker, Client Representative. Board Members absent were: Tracy Schwab, Mike Allemand and Teresa King. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson and Tiffany Brunet.

Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

**Approval of the Agenda**-Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to approve the agenda. Motion carried.

**Public to be Heard**- There was no public to be heard.

Dr. Ruthanne Gallagher presented the **Secretary's report of June 8, 2021**.

Karen Chauvin moved, seconded by Logan Aldridge, to accept the Secretary's report of June 8, 2021, as presented. Motion carried.

**The 2020 Annual Report was presented.**

Larry Pete moved, seconded by Donell Donaldson, to approve the 2020 Annual Report. Motion carried.

Tiffany Brunet presented **change order #1 for Buy-U-Beads**.

Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to accept change order #1 for Buy-U-Beads. Motion carried.

**Organizational Chart Changes**- Tiffany Brunet presented three **Organizational Chart Changes** to add an additional staff to the Thrift Department change the part-time hostess to a full-time hostess and change the three part-time yard krewe workers to one full time position.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Organizational Chart changes, as presented. Motion carried.

Deanna Zeringue presented the **La. Compliance Questionnaire**.

Logan Aldridge moved, seconded by Larry Pete, to accept the La. Compliance Questionnaire. Motion carried.

**The disposal of Van #11** was presented.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to dispose of Van #11, 2016 Dodge Caravan. Motion carried.

Mary L. Bisland presented the **Comprehensive Emergency Management Plan, System Safety Program Plan and the System Security Plan**.

Karen Chauvin moved, seconded by Logan Aldridge, to accept the Comprehensive Emergency Management Plan, System Safety Program Plan and the System Security Plan. Motion carried.

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A report of TARC's **Membership** was presented to the Board for informational purposes.

TARC's **Risk Management and Technology Plan** was presented for review and approval.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Risk Management and Technology Plan. Motion carried.

The 2021-2022 **Committee Members** were presented.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the 2021-2022 Committee members. Motion carried.

Karen Chauvin presented the **Family and Client Grievance Committee** goals and objectives.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Family and Grievance Committee goals and objectives. Motion carried.

Larry Pete presented the **Policy Committee** goals and objectives.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Policy Committee goals and objectives. Motion carried.

Richard Watkins presented the **Executive Committee** goals and objectives.

Donell Donaldson moved, seconded by Dr. Ruthanne Gallagher, to accept the Executive Committee goals and objectives. Motion carried.

Dr. Ruthanne Gallagher presented the **Programs Committee** goals and objectives.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Programs Committee goals and objectives. Motion carried.

**President's Report**-Information was given to the Board members to sign up for Board Source emails, as part of Board Development. Richard Watkins requested that an attendance update be given at each Board meeting.

The deadline to register for the ARC National Convention was discussed.

The Board meetings annual assessments were presented for review.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Board meeting annual assessments. Motion carried.

**Executive Directors Report**- Mary L. Bisland presented a training on the Residential Options Waiver. She also presented Legislative updates, and LDH/OCDD updates from the ARC of La. Directors present reported on their Departments.

**Committee Reports:**

Deanna Zeringue presented the **Finance Committee report** of July 19, 2021.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee report of July 19, 2021. Motion carried.

Lindsay Ocker presented the **Client Representative report** of July 19, 2021.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Client Representative report of July 19, 2021. Motion carried.

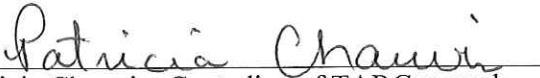
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Karen Chauvin moved, seconded by Donell Donaldson, to adjourn. Motion carried. The meeting adjourned at 7:35 p.m.

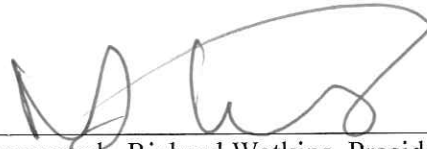
Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President