

Terrebonne ARC
Board of Directors Meeting
Tuesday, June 8, 2021

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Tracy Schwab-President, Karen Chauvin, Dr. Ruthanne Gallagher, Mike Allemand, Logan Aldridge, Donell Donaldson, Larry Pete, and Richard Watkins. Board Member absent was: Teresa King. A **quorum was present**. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin, Kristy Harson, Tiffany Brunet and Melissa Lecompte. Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Election of Officers-Tracy Schwab called for nominations for President.

Larry Pete moved, seconded by Karen Chauvin to nominate Tracy Schwab for President. Motion carried. Donell Donaldson moved, seconded by Dr. Ruthanne Gallagher, to nominate Richard Watkins for President. Motion carried. There were no other nominations. After a show of hands. Eight Board members voted for Richard Watkins, as President. Motion carried.

Tracy Schwab called for nominations of Vice-President.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to nominate Tracy Schwab for Vice-President. There were no other nominations. Mike Allemand moved, seconded by Donell Donaldson to close the nominations for Vice-President. Motion carried.

Tracy Schwab called for nominations of Secretary.

Larry Pete moved, seconded by Donell Donaldson, to nominate Mike Allemand for Secretary. Motion carried. There were no other nominations. Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson to close the nominations. Motion carried.

Tracy Schwab called for nominations of Treasurer.

Karen Chauvin moved, seconded by Donell Donaldson, to nominate Larry Pete for Treasurer. Motion carried. There were no other nominations. Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to close the nominations. Motion carried.

Mary Lynn Bisland **installed** the following Officers and Board members: Richard Watkins-President, Tracy Schwab-Vice President, Mike Allemand-Secretary, Larry Pete-Treasurer, Dr. Ruthanne Gallagher-Board Director and Logan Aldridge-Board Director.

Appoint Committee Members-After a discussion of the Board, the Committee members will be presented at the Board meeting in July.

Dr. Ruthanne Gallagher presented the **Secretary's report of May 11, 2021**.

Mike Allemand moved, seconded by Larry Pete, to accept the Secretary's report of May 11, 2021, as presented. Motion carried.

Melissa LeCompte presented the **1st Quarter Outcomes report**.

Larry Pete moved, seconded by Donell Donaldson, to accept the 1st Quarter Outcomes report with changes, as discussed. Motion carried.

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Herb Ledet presented the **Food and Supply bids** for the period of July 1, 2021 to December 31, 2021.

Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to accept the Food and Supply bids for the period of July 1, 2021 to December 31, 2021. Motion carried.

Mary L. Bisland and Erica Pellegrin presented the **2020 Annual Report**.

Larry Pete moved, seconded by Karen Chauvin, to table the approval of the 2020 Annual Report until the July Board meeting. Motion carried.

Deanna Zeringue presented **Insurance renewals** for Property, General Liability, Automobile, Workers Compensation, etc. The quotes were from Brown & Brown and Thomas & Farr for the period of July 1, 2021 to June 30, 2022. Flood Insurance was also reviewed.

Karen Chauvin moved, seconded by Larry Pete, to accept the Brown & Brown insurance proposal. Motion carried.

Organizational Chart Changes- Tiffany Brunet requested one additional DSW Floater position for the Thrift Store department. In addition, to reallocating the current floater staff to each of the stores.

Richard Watkins moved, seconded by Donell Donaldson, to accept the Organizational chart changes, as presented. Motion carried.

Erica Pellegrin requested one additional Direct Support Worker due to the increased number of individuals entering the Options Plus program.

Richard Watkins moved, seconded by Donell Donaldson, to accept the Organizational Chart change, as presented. Motion carried.

Mary L. Bisland requested one additional QDDP, due to the increased number of individuals entering the programs.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to accept the Organizational chart change, as presented. Motion carried.

ARC National Convention-The Convention will be held in New Orleans, La., September 27th to 29th.

President's Report- The Formula for Effective Governance Six Essential Ingredients was presented for Board Development. Tracy Schwab requested that Board members turn in their annual Code of Conduct, Ethics and Conflict of Interest Statements.

The Board members self-assessments was presented for review.

Logan Aldridge moved, seconded by Karen Chauvin, to accept the Board members self-assessments. Motion carried.

Executive Directors Report- Mary L. Bisland presented a training on Community Home Revenue to the Board of Directors. Directors present reported on their Departments.

Committee Reports:

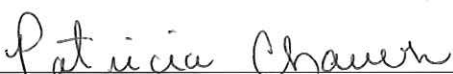
Deanna Zeringue presented the **Finance Committee report** of June 8, 2021.

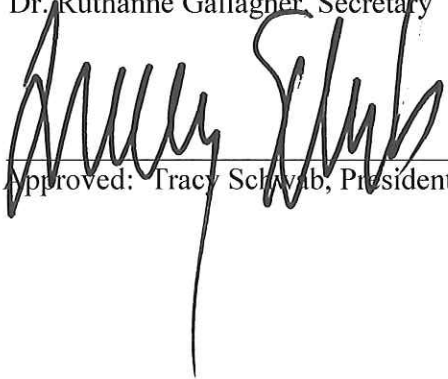
Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee report of June 8, 2021. Motion carried.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to **adjourn**. Motion carried. The meeting adjourned at 8:00 p.m.

Respectfully Submitted,


Dr. Ruthanne Gallagher, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Tracy Schwab, President