

Terrebonne ARC
Board of Directors Meeting
Tuesday August 10, 2021

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Tracy Schwab, Mike Allemand, Larry Pete, Logan Aldridge, Donell Donaldson, Dr. Ruthanne Gallagher, Teresa King and Lyndsay Ocker, Client Representative. Board Member absent was Karen Chauvin. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton and Melissa LeCompte.

Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Donell Donaldson moved, to amend the agenda, to add change order #2, for Buy-U-Beads. Roll Call vote to amend the agenda: Richard Watkins-yes, Tracy Schwab-yes, Mike Allemand-yes, Larry Pete-yes, Logan Aldridge-yes, Donell Donaldson-yes, Dr. Ruthanne Gallagher-yes, and Teresa King-yes. The roll call vote was unanimous.

Public to be Heard- There was no public to be heard.

Mike Allemand presented the **Secretary's report of July 19, 2021**.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept the Secretary's report of July 19, 2021, as presented. Motion carried.

Melissa LeCompte presented the **2nd Quarter Outcomes** report.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the 2nd Quarter Outcomes report, as presented. Motion carried.

Mary L. Bisland presented the **2019/2020-2020/2021 Accessibility Plan**.

Larry Pete moved, seconded by Tracy Schwab, to accept the 2019/2020-2020/2021 Accessibility Plan. Motion carried.

Larry Pete moved, seconded by Dr. Ruthanne Gallagher, to bring the current Accessibility Plan to the Board of Directors in September. Motion carried.

Deanna Zeringue presented the revised **Purchasing Policy**.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Purchasing Policy. Motion carried.

Mary L. Bisland presented the **2019-2022 Strategic Plan**.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept the 2019-2022 Strategic Plan. Motion carried.

Deanna Zeringue presented four desktop and one laptop computer for **surplus**.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to surplus four desktop and one laptop computer. Motion carried.

Mary L. Bisland presented **change order #2** for Buy-U- Beads.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept change order #2 for Buy-U-Beads. Motion carried.

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Mary L. Bisland presented information on the **purchase of a building**, located at 1800 East Tunnel Blvd., for the Donation Processing Center.

Larry Pete moved, seconded by Teresa King, to authorize Mary L. Bisland to sign a contract to purchase the building for \$450,000.00, contingent upon an appraisal and building inspection. Motion carried.

President's Report: The Board of Directors meeting attendance was reviewed. The ARC National Convention may not be held this year due to COVID-19. If it's still held, Board members can decide if they want to attend or not.

Executive Directors Report: Mary Lynn Bisland presented information on the remodeling or construction of a new home to replace the existing **Jane Home**. An estimate to renovate the home is \$280,000.00. The estimate of a new construction home of 2,400 square feet and to demolish the current home is \$308,000.00 for the construction and \$14,000.00 to demolition.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to authorize Mary L. Bisland to hire Houston Lirette, Architect, to begin the design phase of a new construction home at 108 Jane Avenue. Motion carried.

Mary L. Bisland presented a training on the Residential Options Waiver. She also presented Legislative updates, and LDH/OCDD updates from the ARC of La. Department Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee report** of August 10, 2021.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Finance Committee report of August 10, 2021. Motion carried.

Lindsay Ocker presented the **Client Representative report** of August 10, 2021.

Tracy Schwab moved, seconded by Teresa King, to accept the Client Representative report of August 10, 2021. Motion carried.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to **adjourn**. Motion carried. The meeting adjourned at 8:00 p.m.

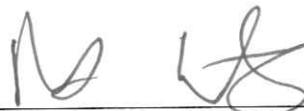
Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Richard Watkins, President