

Terrebonne ARC  
Board of Directors Meeting  
Tuesday, October 12, 2021

Richard Watkins, President, called the meeting **to order**, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were: Richard Watkins-President, Tracy Schwab, Mike Allemand, Larry Pete, Logan Aldridge, Donell Donaldson, Teresa King and Lyndsay Ocker, Client Representative. Board Member absent were Karen Chauvin and Dr. Ruthanne Gallagher. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton and Tiffany Brunet.

Let the record show that Teresa King entered the meeting at 6:40 p.m.

Mary L. Bisland led the group in **prayer** followed by the **pledge** by Lindsay Ocker.

**Approval of the Agenda**-Donell Donaldson moved, to amend the agenda, to add change order #4, for Buy-U-Beads. Roll Call vote to amend the agenda: Richard Watkins-yes, Tracy Schwab-yes, Mike Allemand-yes, Larry Pete-yes, Logan Aldridge-yes, Donell Donaldson-yes, and Teresa King-yes. The roll call vote was unanimous.

**Public to be Heard**- There was no public to be heard.

Mike Allemand presented the **Secretary's report of August 10, 2021 and September 20, 2021**.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Secretary's report of August 10, 2021 and September 20, 2021. Motion carried.

Deanna Zeringue presented two-laptop computers, a John Deere pressure washer and gas water heater to dispose of. A 2012 Ford Shuttle presented for **surplus**, with a reserve, of \$2,500.00.

Tracy Schwab moved, seconded by Mike Allemand, to dispose of items presented and surplus the 2012 Ford Shuttle with a reserve of \$2,500.00. Motion carried.

Tiffany Brunet presented **change order #3** for Buy-U- Beads.

Tracy Schwab moved, seconded by Mike Allemand, to accept change order #3 for Buy-U-Beads, for \$1,994.00. Motion carried.

Tiffany Brunet presented **change order #4** for Buy-U- Beads.

Tracy Schwab moved, seconded by Donell Donaldson, to accept change order #4 for Buy-U-Beads, for \$3,870.00. Motion carried.

Mary L. Bisland presented an **Organizational Chart** change to add a Full-time Maintenance II position.

Mike Allemand moved, seconded by Tracy Schwab, to accept the Organizational Chart change, adding a Full-time Maintenance II position. Motion carried.

Mary L. Bisland requested the **purchase** of a one-bedroom duplex, for \$130,000.00 and a two-bedroom duplex, for 165,000.00, on French Quarter Drive. The building inspections were done today and the appraisals will be done next week.

Larry Pete moved, seconded by Tracy Schwab, to amend the budget for \$315,000.00 and authorize Mary L. Bisland to sign the contracts to purchase the one-bedroom duplex for \$130,000.00 and the two-bedroom duplex for \$165,000.00, pending the building inspection and appraisal. Motion carried.

**Hurricane Ida Update-** Rodger Shelton presented a list of Recovery/Response items for all of TARC's property. We have received bids to replace all the asphalt roofs that need to be changed and the Administration building roof. A Structural Engineer was assigned to review some of our buildings.

**Update on Buy-U-Beads Renovations-**Tiffany Brunet gave an updated on the progress of the building renovations. The estimated completion date is extended due to change orders and Hurricane Ida.

**Update on Construction of the Jane Home-**Mary L. Bisland reported on the floor plan for the home. The plan was reviewed and updated.

**Presidents Report:**

Board Development-Richard Watkins presented a review to the Board of TARC's Balance Sheet and Income Statement from 2006 to 2021.

**Executive Directors Report:** Mary L. Bisland reported that the building TARC signed a contract to purchase had significant roof damage, from Hurricane Ida. Their insurance company will be repairing the damages from Hurricane. An extension was signed to purchase the building for the same price.

Department Directors reported on their departments.

**Committee Reports:**

Mike Allemand presented the **Finance Committee report** of October 12, 2021.

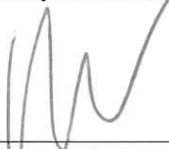
Tracy Schwab moved, seconded by Donell Donaldson to accept the Finance Committee report of October 12, 2021. Motion carried.

Lindsay Ocker presented the **Client Representative report** of October 12, 2021.

Mike Allemand moved, seconded by Tracy Schwab, to accept the Client Representative report of October 12, 2021. Motion carried.

Mike Allemand moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

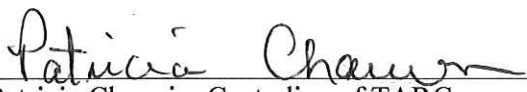
Respectfully Submitted,



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Mike Allemand, Secretary



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Approved: Richard Watkins, President



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Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years