

Terrebonne ARC
Board of Directors Meeting
Tuesday, January 12, 2021

Tracy Schwab, President, called the meeting to order, at 6:30 p.m. in TARC's Bayou Country Café.

Upon roll call, the Board of Directors recorded as present were Tracy Schwab-President, Karen Chauvin, Dr. Ruthanne Gallagher, Mike Allemand, Logan Aldridge, Teresa King and Richard Watkins. A quorum was present. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin, Kristy Harson and Tiffany Brunet. Mary L. Bisland led the group in prayer, followed by the pledge.

Let the record show that Karen Chauvin entered the meeting at 6:45 p.m.

Tracy Schwab installed new Board member, Teresa King.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to approve the agenda, as presented. Motion carried.

Public to be Heard- There was no public to be heard.

Dr. Ruthanne Gallagher presented the Secretary's report of December 8, 2020.

Mike Allemand moved, seconded by Richard Watkins, to accept the Secretary's report of December 8, 2020. Motion carried.

Board Committee Appointments-Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to add Teresa King to the Building & Sites and Program Committees and to add Richard Watkins to the Family & Client Grievance Committee. Motion carried.

Deanna Zeringue presented a change to the 403(b) Retirement Plan to allow participants to contribute a specific dollar amount or percentage to their plan. TARC would still match four percent of the contribution.

Deanna Zeringue presented the 403(b) Retirement Plan 2019 Post-Audit Communication report.

Change Order #5 for Bayou Country Café was presented.

Karen Chauvin moved, seconded by Richard Watkins, to approve Change Order #5 and authorize Mary L. Bisland to sign it. Motion carried.

The Certificate of Substantial Completion for Bayou Country Café was presented.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, approve and ratify Mary L. Bisland signing the Certificate of Substantial Completion. Motion carried.

Plans for the renovation of the Country Store for Buy-U-Beads was presented.

Rodger Shelton presented revisions to the Comprehensive Emergency Management Plan, System Safety Program Plan and System Security Plan.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the revisions to the CEMP, SSPP and SSP. Motion carried

President's Report-Tracy Schwab welcomed Teresa King to TARC's Board of Directors. The discussion for Board Development was how to ratify an action. The Grand Opening of Bayou Country Café is January 20, 2021.

Executive Directors Report- Directors present reported on their Departments.

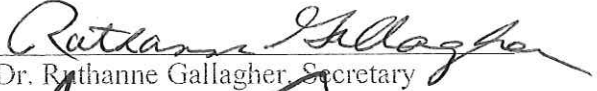
Committee Reports:


Deanna Zeringue presented the **Finance Committee report** of January 12, 2021.

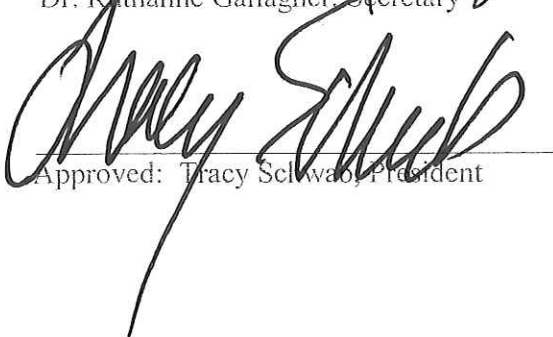
Mike Allemand moved, seconded by, Karen Chauvin to accept the Finance Committee report of January 12, 2021. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Dr. Ruthanne Gallagher, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Tracy Schwab, President