

Terrebonne ARC
Board of Directors Meeting
Tuesday, November 10, 2020

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Tracy Schwab-President, Dr. Ruthanne Gallagher, Mike Allemand, Donell Donaldson, Larry Pete, and Richard Watkins. Board member absent was Karen Chauvin. A **quorum was present**. Staff present were Mary L. Bisland, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin, Kristy Harson and Tiffany Brunet. Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to approve the agenda, as presented. Motion carried.

Public to be Heard- There was no public to be heard.

Dr. Ruthanne Gallagher presented the **Secretary's report of October 13, 2020**.

Larry Pete moved, seconded by Richard Watkins, to accept the Secretary's report of October 13, 2020. Motion carried.

Deanna Zeringue presented the **403-B Audit Report** for the calendar year ending December 31, 2019. There were no issues, findings or recommendations.

Larry Pete moved, seconded by Dr. Ruthanne Gallagher, to accept the 403-B Audit Report. Motion carried.

Deanna Zeringue presented the **Employee Benefits/Insurance** quotes. Medical and dental benefits are combined. There was no change to the Vision, Life, Short or Long Term benefits.

Larry Pete moved, seconded by Dr. Ruthanne Gallagher, to retain the premiums that the employees are currently paying for employee only and family coverage, and TARC pick up the increase in premiums for the renewal. Motion carried.

Tiffany Brunet presented an update on the **software for client programming**.

A discussion was held on **Change order #5**, for Bayou Country Café. One item is for an ice machine at the drive thru window and the other item is adding a chopper to our existing sewer system. It will also include a credit for the ice cream machine that we are not having installed.

Rodger Shelton presented information on the **Pump Station Upgrade**. This upgrade is part of Change order #5.

President's Report-The CARF standards for the Outcomes report was included in the Board of Directors packet, for review.

Executive Directors Report- Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee report** of November 10, 2020.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins to accept the Finance Committee report of November 10, 2020. Motion carried.

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Richard Watkins moved, seconded by Larry Pete, to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Dr. Ruthanne Gallagher, Secretary

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Approved: Tracy Schwab, President