

Terrebonne ARC
Board of Directors Meeting
Tuesday, September 8, 2020

Tracy Schwab, President, called the meeting to **order**, at 6:30 p.m. in TARC's Cafeteria.

Upon roll call, the Board of Directors recorded as present were Tracy Schwab-President, Karen Chauvin, Dr. Ruthanne Gallagher, Mike Allemand, Donell Donaldson, Larry Pete, and Richard Watkins. Board members absent were Dale Norred, and Della Hotard. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin, and Tiffany Brunet. Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Mike Allemand moved, to amend the agenda to add a change to the Organizational Chart. Roll Call Vote: Tracy Schwab-yes, Karen Chauvin-yes, Dr. Ruthanne Gallagher-yes, Mike Allemand-yes, Donell Donaldson-yes, Larry Pete-yes, Richard Watkins-yes. The roll call vote was unanimous. Public to be heard on the amendment to the agenda-None.

Public to be Heard- There was no public to be heard.

Board Member Resignations-Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to accept the resignation of Della Hotard and Dale Norred, from the Board of Directors. Motion carried.

Dr. Ruthanne Gallagher presented the **Secretary's report of August 11, 2020**.

Mike Allemand moved, seconded by Larry Pete, to accept the Secretary's report of August 11, 2020. Motion carried.

Deanna Zeringue presented an average of estimated monthly **Revenue Declines related to COVID19**, for informational purposes.

Tiffany Brunet presented an **Organizational Chart Change** to change one QDDP position to a Supervisor/QDDP.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Organizational Chart Change, as presented. Motion carried.

President's Report-There was no report.

Executive Directors Report- Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee report** of September 8, 2020.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee report of September 8, 2020. Motion carried.

Mike Allemand moved, seconded by Larry Pete, to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,


Dr. Ruthanne Gallagher, Secretary

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Patricia Chauvin

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Tracy Schwab

Approved: Tracy Schwab, President