

Terrebonne ARC
Board of Directors Meeting
Tuesday, August 11, 2020

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Cafeteria.

Upon roll call, the Board of Directors recorded as present were Tracy Schwab, Dr. Ruthanne Gallagher, Mike Allemand, Larry Pete, and Richard Watkins. Board members absent were Karen Chauvin, Donell Donaldson, Dale Norred, and Della Hotard. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin, Kristy Harson and Tiffany Brunet. Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Larry Pete to accept the agenda, as presented. Motion carried.

Public to be Heard- There was no public to be heard.

Dr. Ruthanne Gallagher presented the **Secretary's report of July 14, 2020**.

Larry Pete moved, seconded by seconded by Richard Watkins, to accept the Secretary's report of July 14, 2020. Motion carried.

Alison Filce presented the **1st quarter Outcomes Report** for the year 2020.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the 1st Quarter Outcomes report. Motion carried.

Deanna Zeringue presented estimated **Financial Effects of COVID-19** through June 30, 2020, for informational purposes.

Tiffany Brunet presented an **Organizational Chart Change** to move one of the Administrative Floaters supervision from the Administrative Assistant to the Director of Tarc Enterprises Division I & II.

Richard Watkins moved, seconded by Dr. Ruthanne Gallagher, to accept the Organizational Chart Change, as presented. Motion carried.

The Board of Directors **meeting evaluations and self- assessments** was presented for review.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to approve the Board of Directors meeting evaluations and self- assessments, as presented. Motion carried.

Rodger Shelton presented corrections to the **LaDotd Policy and Procedures handbooks**. In addition, the Mechanic's handbook was updated and presented, for approval.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to approve the corrections to the Transportation and Bus Driver manuals and updates to the Mechanic's manual, as presented. Motion carried.

President's Report-Tracy Schwab honored Larry Pete for his service on the Board of Directors, as President. He also congratulated Mary L. Bisland and Rodger Shelton for their years of service.

Executive Directors Report- Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee report** of August 11, 2020.

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Richard Watkins moved, seconded by Mike Allemand, to accept the Finance Committee report of August 11, 2020. Motion carried.

Mike Allemand moved, to go into **Executive Session** pursuant to R. S. 42:17 (A) to discuss provisions regarding COVID-19 Emergency and Epidemic.


Roll Call Vote to go into Executive Session: Tracy Schwab-yes, Dr. Ruthanne Gallagher-yes, Mike Allemand-yes, Larry Pete-yes, and Richard Watkins-yes.

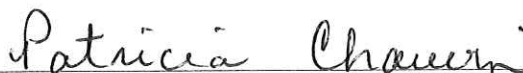
Let the record show that the vote to go into Executive Session was unanimous. Motion carried.

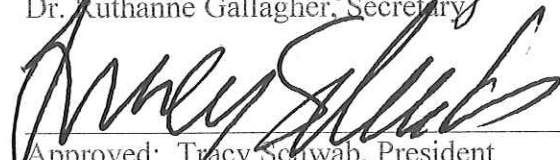
Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to go back into regular session. Motion carried.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to **adjourn**. Motion carried. The meeting adjourned at 7:45 p.m.

Respectfully Submitted,


Dr. Ruthanne Gallagher, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Tracy Schwab, President