

Terrebonne ARC
Board of Directors Meeting
Tuesday, July 14, 2020

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Cafeteria.

Upon roll call, the Board of Directors recorded as present were Tracy Schwab, Karen Chauvin, Mike Allemand, Donell Donaldson, and Della Hotard. Board members absent were Dr. Ruthanne Gallagher, Dale Norred, Larry Pete and Richard Watkins. A **quorum was present**. Staff present were Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, and Kristy Harson. Tracy Schwab led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Mike Allemand moved, to amend the agenda to remove #12, Surplus Vehicles, from the agenda. Roll Call Vote: Tracy Schwab-yes, Karen Chauvin-yes, Mike Allemand-yes, Donell Donaldson-yes and Della Hotard-yes. The roll call vote was unanimous.

Public to be Heard- There was no public to be heard.

Tracy Schwab **installed Board member**, Donell Donaldson.

Mike Allemand moved, seconded by seconded by Karen Chauvin, to accept the **Secretary's report of June 9, 2020**. Motion carried.

Deanna Zeringue presented **Change Order #3** for Bayou Country Café, which is alternate #2, adding the chain link fencing and sliding gate for \$43,513.00. In addition to, alternate #3, which is the site lighting, for \$34,735.00.

Karen Chauvin moved, seconded by Della Hotard, to accept TARC's Bayou Country Café, change order #3, for \$78, 248.00. Motion carried.

Deanna Zeringue presented the **2019 Annual Report**.

Mike Allemand moved, seconded by Karen Chauvin, to accept the 2019 Annual Report. Motion carried.

Tracy Schwab presented a revision to the **Finance Committee members** to remove Della Hotard from the Committee and add Larry Pete.

Karen Chauvin moved, seconded by Mike Allemand, to revise the Finance Committee members, as discussed. Motion carried.

Rodger Shelton presented revisions to the **CEMP (Comprehensive Emergency Management Plan), SSP (System Security Plan) and the SSPP (System Safety Program Plan)**.

Mike Allemand moved, seconded by Karen Chauvin, to approve the CEMP, SSP and SSPP with changes, as presented. Motion carried.

Deanna Zeringue presented **the revised Operating Budget** for FYE June 30, 2020.

Karen Chauvin moved, seconded by Mike Allemand, to ratify the recommendation of the Finance Committee, to accept the revised Operating Budget for FYE June 30, 2020, as presented. Motion carried.

Rodger Shelton presented updated **LaDotd policy and procedure revisions**, to comply with requirements of the Federal Transit Authority.

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Mike Allemand moved, seconded by Karen Chauvin, to accept the updated policies and procedures. Motion carried.

Tracy Schwab presented the **2020-2021 Executive Committee Goals and Objectives.**

Mike Allemand moved, seconded by Della Hotard, to accept the 2020-2021 Executive Committee Goals and Objectives. Motion carried.

Tracy Schwab presented the **2020-2021 Policy Committee Goals and Objectives.**

Mike Allemand moved, seconded by Donell Donaldson, to accept the 2020-2021 Policy Committee Goals and Objectives. Motion carried.

Tracy Schwab presented the **2020-2021 Programs Committee Goals and Objectives.**

Mike Allemand moved, seconded by Donell Donaldson, to accept the 2020-2021 Programs Committee Goals and Objectives. Motion carried.

Tracy Schwab presented the **2020-2021 Family & Client Grievance Committee Goals and Objectives.**

Mike Allemand moved, seconded by Della Hotard, to accept the 2020-2021 Family & Client Grievance Committee Goals and Objectives. Motion carried.

President's Report-There was no report.

Executive Directors Report- Directors present reported on their Departments.

Committee Reports:

Deanna Zeringue presented the **Executive Committee report** of June 24, 2020.

Mike Allemand moved, seconded by Della Hotard, to accept the Executive Committee report of June 24, 2020. Motion carried.


Deanna Zeringue presented the **Finance Committee report** of July 14, 2020.

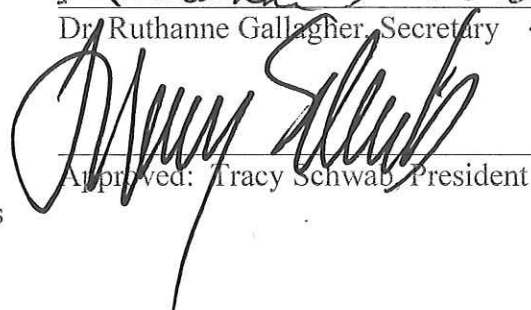
Karen Chauvin moved, seconded by Donell Donaldson, to accept the Finance Committee report of July 14, 2020. Motion carried.

Mike Allemand moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:05 p.m.

Respectfully Submitted,


Dr. Ruthanne Gallagher, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Tracy Schwab, President