

Terrebonne ARC
Board of Directors Meeting
Tuesday, June 9, 2020

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Cafeteria.

Upon roll call, the Board of Directors recorded as present were Larry Pete, Mike Allemand, Dr. Ruthanne Gallagher, Richard Watkins, Karen Chauvin, and Tracy Schwab. Board member absent were Della Hotard, Donell Donaldson, Dale Norred and Lindsay Ocker, Client Representative. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Herb Ledet, Rodger Shelton, Erica Pellegrin and Tiffany Brunet. Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the agenda, as presented. Motion carried.

Public to be Heard- There was no public to be heard.

Election of Officers- Larry Pete called for nominations of President for 2020-2021.

Richard Watkins nominated Dr. Ruthanne Gallagher for President. Dr. Ruthanne Gallagher declined the nomination. Mike Allemand moved, seconded by Richard Watkins to nominate Tracy Schwab for President. Motion carried. There were no other nominations.

Larry Pete called for nominations of Vice-President for 2020-2021.

Richard Watkins moved, seconded by Tracy Schwab, to nominate Karen Chauvin for Vice-President. Motion carried. There were no other nominations.

Larry Pete called for nominations of Secretary for 2020-2021.

Richard Watkins moved, seconded by Tracy Schwab, to nominate Dr. Ruthanne Gallagher for Secretary. Motion carried. There were no other nominations.

Larry Pete called for nominations of Treasurer for 2020-2021.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to nominate Mike Allemand for Treasurer. Motion carried. There were no other nominations.

Mary L. Bisland **installed** the following Officers to the Board of Directors: Tracy Schwab-President, Karen Chauvin-Vice President, Dr. Ruthanne Gallagher-Secretary and Mike Allemand-Treasurer. The term of Karen Chauvin expired and she was installed as a Board member.

Appointment of Committee members-Tracy Schwab will replace Larry Pete, as Ex-Officio of all Committees. Larry Pete will replace Tracy Schwab on the Policy, Family and Client Grievance and Programs Committee. The Executive Committee will change to the elected Officers. Mike Allemand moved, seconded by Tracy Schwab to accept the changes to the 2020-2021 Board of Directors Committee members, with changes. Motion carried.

Mike Allemand moved, seconded by Tracy Schwab, to accept the **amended Capital and Operating Budgets** for FYE June 30, 2020. Motion carried.

Mike Allemand moved, seconded by Karen Chauvin, to accept the **Capital and Operating Budgets** for FYE June 30, 2021. Motion carried.

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Mary L. Bisland presented **Change Order #2** for Bayou Country Café.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept TARC's Bayou Country Café, change order #2 and authorize Mary L. Bisland to sign it. Motion carried.

President's Report-Larry Pete requested that Board members turn in their annual forms at this meeting and their self-evaluation. The date of the July Board meeting will not change.

Larry Pete presented the **By-Laws** for review.

Mike Allemand moved, seconded by Tracy Schwab, to accept the Terrebonne ARC By-Laws, as presented. Motion carried.

Larry Pete presented the **Self-Governing Policies** of the Board for review.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Self-Governing Policies. Motion carried.

Larry Pete presented the current **Strategic Plan**.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Strategic Plan, as presented. Motion carried.

Larry Pete presented TARC's **Mission Statement**

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Mission Statement. Motion carried.

Larry Pete presented the **Employee Handbook, Operating Policies and Personnel Manual**.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Employee Handbook, Operating Policies and Personnel Manual. Motion carried.

Executive Directors Report- Directors present reported on their Departments.

Committee Reports:

The **General Membership report** of April 4, 2019 was presented.

Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the General Membership report of April 4, 2019. Motion carried.

The **Executive Committee report** of May 12, 2020 was presented.

Tracy Schwab moved, seconded by Karen Chauvin, to accept the Executive Committee report of May 12, 2020. Motion carried.

Deanna Zeringue presented the **Finance Committee report** of June 9, 2020.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Finance Committee report of June 9, 2020. Motion carried.

Mike Allemand moved, seconded by Tracy Schwab, to **adjourn**. Motion carried. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,


Della Hotard, Secretary

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Patricia Chauvin

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Larry Pete

Approved: Larry Pete, President