

Terrebonne ARC  
Board of Directors Meeting  
Tuesday, October 8, 2019

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Mike Allemand, Richard Watkins, Karen Chauvin, Donell Donaldson, Tanner Magee, Tracy Schwab and Lindsay Ocker, Client Representative. Those absent were Della Hotard and Dr. Ruthanne Gallagher. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton and Tiffany Brunet. Others present were: Houston Lirette, Robert Utley, Jim Goodwin, Chris Thibodaux and Jim Thibodaux.

Mary L. Bisland led the group in **prayer**, followed by the **pledge by** Lindsay Ocker.

**Approval of the Agenda**-Mike Allemand moved, seconded by Richard Watkins, to accept the agenda, as presented. Motion carried.

**Public to be Heard**- Chris Thibodaux and Jim Thibodaux with the Knights of Columbus Maria Immacolata Council #13819 presented a donation to TARC, from the proceeds of a golf tournament.

**Secretary's Report**-Mike Allemand presented the Secretary's report of September 10, 2019.

Karen Chauvin moved, seconded by Donell Donaldson, to approve the Secretary's report of September 10, 2019. Motion carried.

**President's Report:** Larry Pete reported that he and Karen Chauvin would be attending the ARC National Convention next month.

**Bayou Country Café Bids**-Mary L. Bisland presented the base bids that was received for the Bayou Country Café. CDX Construction, LLC, withdrew their bid. The low bid was Thompson Construction, LLC. We met with Thompson Construction to discuss value engineering. Houston Lirette, Architect, will have each line item priced for review, to be presented at the November Board meeting.

Deanna Zeringue presented the following **403-B Employer Match Resolution**.

Resolution of The Board of Directors of Terrebonne ARC

State of Louisiana, Parish of Terrebonne

On the 8<sup>th</sup> day of October 2019, at a meeting of the Board of Directors of Terrebonne ARC (TARC), held in the city of Houma, Terrebonne Parish, Louisiana with a quorum of the board members present, the following business was conducted:

It was duly moved and seconded that the following resolution be adopted:

BE IT RESOLVED that the Board of Directors of the above corporation hereby approve the same formula for matching contributions used in 2019 for 2020. The formula will continue to be 50% of the employee's deferral up to 8% of compensation for the 2020 plan year.

The above resolution was passed by a majority of those present and voting in accordance with the by-laws and articles of incorporation.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Directors of Terrebonne ARC held on the 8<sup>th</sup> day of October 2019.

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Tracy Schwab moved, seconded by Mike Allemand, to accept the 403-B Employer Match Resolution. Motion carried.

**Executive Directors Report-** Department Directors present reported on their departments.

**Committee Reports:**

Karen Chauvin moved, seconded by Mike Allemand, to accept the **Finance Committee report of October 8, 2019**. Motion carried.

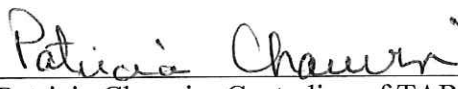
Lindsay Ocker presented the **Client Representative Report** of October 8, 2019.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Client Representative Report of October 8, 2019. Motion carried.

Karen Chauvin moved, seconded by Mike Allemand, to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

  
Della Hotard, Secretary

  
Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
Approved: Larry Pete, President