

Terrebonne ARC
Board of Directors Meeting
Tuesday, September 10, 2019

In the absence of Larry Pete, President, Mike Allemand, Vice-President, called the meeting to order, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Mike Allemand, Della Hotard, Richard Watkins, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Tracy Schwab and Lindsay Ocker, Client Representative. Those absent Larry Pete and Tanner Magee. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Rodger Shelton, Herb Ledet, Kristy Harson and Alison Filce.

Let the record show that Karen Chauvin entered the meeting at 6:40 p.m.

Mary L. Bisland led the group in **prayer**, followed by the **pledge by** Lindsay Ocker.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the agenda, as presented. Motion carried.

Public to be Heard- There was no public to be heard.

Secretary's Report-Della Hotard presented the Secretary's report of August 13, 2019.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to approve the Secretary's report of August 13, 2019. Motion carried.

President's Report:

a. **Board Development**- Board members were reminded that their Ethics training is due.

b. The Board of Directors scheduled a **Policy Committee** meeting for November 1, 2019 at 1:00 p.m.

c. The Board of Directors scheduled a **Programs Committee** meeting for October 29, 2019 at 11:00 a.m.

Alison Filce presented the **2019 2nd Quarter Outcomes** reports.

Tracy Schwab moved, seconded by Karen Chauvin, to accept the 2019 2nd Quarter Outcomes report. Motion carried.

Larry Pete will be attending the Arc's Annual Business Meeting, at the Arc of the United States convention. TARC has ten votes to cast at the Annual Meeting.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to **credential** Larry Pete to cast TARC's votes.

Karen Chauvin presented the following **authorizing resolution**:

AUTHORIZING RESOLUTION

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

·49 CFR 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects; WHEREAS, the contract for financial assistance will impose certain

obligations upon the applicant, including the provisions by it of the local share of project costs; WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Terrebonne ARC:

1. That the Executive Director is authorized to execute and file an application on behalf of Terrebonne ARC with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the Executive Director is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Executive Director is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the Executive Director is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Executive Director is authorized to execute grant contract agreements on behalf of Terrebonne ARC with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Board of Directors, President of the Terrebonne ARC certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Terrebonne ARC held on September 10, 2019.

Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept the LaDotd Authorizing Resolution. Motion carried.

Organizational Chart Change-Mary L. Bisland requested that the Auditing Clerk II position, that is currently supervised by the Executive Coordinator, move to under the Human Resources Director.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the change to the Organizational Chart, as presented. Motion carried.

Executive Directors Report- Department Directors present reported on their departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of September 10, 2019.

Board of Directors Meeting
September 10, 2019
Page #3

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Finance Committee report of September 10, 2019. Motion carried.

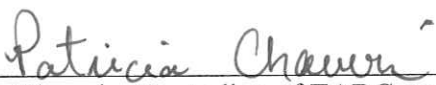
Lindsay Ocker presented the **Client Representative Report** of September 10, 2019.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Client Representative Report of September 10, 2019. Motion carried.

Tracy Schwab moved, seconded by Della Hotard, to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Della Hotard, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Larry Pete, President