

Terrebonne ARC
Board of Directors Meeting
Tuesday, May 14, 2019

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were Larry Pete, Mike Allemand, Della Hotard, Richard Watkins, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Tracy Schwab and Don Price, Client Representative. Those absent was Tanner Magee. A **quorum was present**. Staff present were Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Tiffany Brunet, Rodger Shelton, Alison Filce and Cindy Naquin. Other present was Barbara Price. Let the record show that Don Price entered the meeting at 6:35 p.m. and Karen Chauvin entered the meeting at 7:05 p.m.

Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, to amend the agenda to remove, #9 Election of Officers and #11 Capital Budget Amendment. Roll call vote: Larry Pete-yes, Mike Allemand-yes, Della Hotard-yes, Richard Watkins-yes, Donell Donaldson-yes, Dr. Ruthanne Gallagher-yes, and Tracy Schwab-yes. The roll call vote was unanimous.

Public to be Heard- Barbara Price expressed a concern about the Country Store.

Secretary's Report-Mike Allemand presented the Board of Directors report of April 9, 2019.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Board of Directors report of April 9, 2019. Motion carried.

President's Report:

Board Development- There was no report.

Board member **self-assessments** were in the Board packets and are due today.

Alison Filce presented the **3rd and 4th quarter Outcomes**. Mary Lynn Bisland reported that, she was cutting back on in-home PCA services, due to the lack of staff.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the 3rd and 4th quarter Outcomes. Motion carried.

Deanna Zeringue presented the **Capital and Operating Budget** for FYE June 30, 2020.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the Capital and Operating Budgets for FYE June 30, 2020. Motion carried.

The **By-Laws** were presented for annual review.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the By-laws, as presented. Motion carried.

The **Self-Governing Policies of the Board** were presented for annual review.

Della Hotard moved, seconded by Donell Donaldson, to accept the Self-Governing policies, as presented. Motion carried.

Board of Directors Meeting
May 14, 2019
Page #2

The **Operating Policies** were presented for annual review.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to accept the Operating policies. Motion carried.

Executive Directors Report-Mary L. Bisland reported she has contacted Legislators on what Bills we would like them to support. We are working on the salary study for hourly staff and coming up with different scenarios for increases. Houston Lirette should be ready to go out on bid, for the new Restaurant, in July. Department Directors present reported on their Departments.

Committee Reports:

Larry Pete presented the **Finance Committee Report** of April 9, 2019.

Della Hotard moved, seconded by Tracy Schwab, to accept the Finance Committee report of April 9, 2019. Motion carried.

Larry Pete presented the **Finance Committee Report** of April 30, 2019.

Della Hotard moved, seconded by Tracy Schwab, to accept the Finance Committee report of April 30, 2019. Motion carried.

Larry Pete presented the **Finance Committee Report** of May 14, 2019

Della Hotard moved, seconded by Tracy Schwab, to accept the Finance Committee report of May 14, 2019. Motion carried.

Don Price presented the **Client Representative Report** of May 14, 2019.

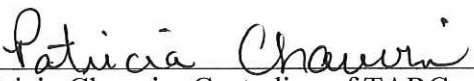
Mike Allemand moved, seconded by Richard Watkins, to accept the Client Representative Report of May 14, 2019. Motion carried.


Don Price was presented with a Certificate of Excellence for serving on the Board of Directors.

Della Hotard moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 7:20 p.m.

Respectfully Submitted,


Della Hotard, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Larry Pete, President