

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, January 8, 2019

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Della Hotard, Richard Watkins, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Tanner Magee, Tracy Schwab and Don Price, Client Representative. Those absent was: Mike Allemand. A **quorum was present**. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Tiffany Brunet, Rodger Shelton and Cindy Naquin. Others present was: Barbara Price. Let the record show that Tanner Magee entered the meeting at 6:33 p.m.

Mary L. Bisland **installed** Tanner Magee as a new Board member.
Mary L. Bisland led the group in **prayer**, followed by the **pledge**, by Don Price.

Approval of the Agenda-Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher, to accept the agenda. Motion carried.

Deanna Zeringue presented the **Audited Financial Statement for the year ended June 30, 2018**. There were no findings.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Audited Financial Statements, for the year ended June 30, 2018. Motion carried.

Public to be Heard- There was no public to be heard.

Secretary's Report-Della Hotard presented the Board of Directors report of December 11, 2018.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Board of Directors report of December 11, 2018. Motion carried.

Rodger Shelton presented the LaDOTD Comprehensive Emergency Management Plan (CEMP), the System Safety Program Plan (SSPP) and the System Security Plan (SSP), for annual review. Annually we submit to LaDOTD that we are in compliance.

Karen Chauvin moved, seconded by Della Hoard, to accept the CMP, SSPP and SSP. Motion carried.

President's Report:

Board Development-Larry Pete reminded Board members to complete their Online Ethics training annually.

Tanner Magee was appointed to the Policy Committee and the Programs Committee.

A Policy Committee meeting was scheduled for February 1, 2019 at 1:00 p.m.

Executive Directors Report-

Mary L. Bisland updated the Board on the progress of Bayou Country Café'. The Electrical and Mechanical Engineers are working on their part and it will take approximately six months to break ground. TARC's Strategic Planning will start this Thursday. One of our participants won the Self-Advocate of the Year for the ARC of La. Awards. The Department Directors present reported on their departments.

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Committee Reports:

Deanna Zeringue presented the **Finance Committee Report of January 8, 2019.**

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Finance Committee Report of January 8, 2019. Motion carried.


Don Chauvin Price presented the **Client Representative Report of January 8, 2019.**


Karen Chauvin moved, seconded by Della Hotard, to accept the Client Representative Report of January 8, 2019. Motion carried.

Della Hotard moved, seconded by Donell Donaldson, to **adjourn.** Motion carried. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,


Della Hotard, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Larry Pete, President