

Terrebonne ARC  
BOARD OF DIRECTORS MEETING  
Tuesday, November 13, 2018

Larry Pete, President, called the meeting to **order**, at 6:00 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Della Hotard, Richard Watkins, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Tracy Schwab and Don Price, Client Representative. Those absent was: Mike Allemand. A **quorum was present**. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Tiffany Brunet and Rodger Shelton.

Let the record show that Don Price entered the meeting at 5:35 p.m.

Mary L. Bisland led the group in **prayer**, followed by the **pledge**, by Larry Pete.

**Approval of the Agenda**-Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the agenda. Motion carried.

**Public to be Heard**- There was no public to be heard.

**Secretary's Report**-Della Hotard presented the Board of Directors report of October 9, 2018. Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Board of Directors report of October 9, 2018. Motion carried.

**President's Report:**

**Board Development**-Larry Pete reported on the Arc of the United States convention that he attended. Accomplishments of the Arc, for the last ten years, was discussed at the convention.

Deanna Zeringue presented **insurance proposals** for employee health insurance.

Richard Watkins moved, seconded by Dr. Ruthanne Gallagher, to accept the recommendations proposed by Administration. Motion carried.

Mary L. Bisland requested an Organizational Chart change to add two additional full time floater positions for Cajun Confections. Tiffany Brunet updated the Board on the progress of the business at Cajun Confections.

Karen Chauvin moved, seconded by Della Hotard, to accept the changes to the Organizational Chart. Motion carried.

**Executive Directors Report-**

The Department Directors present reported on their department.

**Committee Reports:**

Larry Pete presented the **Executive Committee Report of October 30, 2018**.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkin, to accept the Executive Committee report of October 30, 2018. Motion carried.

Deanna Zeringue presented the **Finance Committee Report of November 13, 2018**.

Tracy Schwab moved, seconded by Della Hotard, to accept the Finance Committee Report of November 13, 2018. Motion carried.


Don Chauvin presented the **Client Representative Report of November 13, 2018**.


Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Client Representative Report of November 13, 2018. Motion carried.

Della Hotard moved, seconded by Donell Donaldson, to **adjourn**. Motion carried. The meeting adjourned at 5:50 p.m.

Respectfully Submitted,

  
Della Hotard, Secretary

  
Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
Approved: Larry Pete, President