

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, August 14, 2018

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Mike Allemand, Della Hotard, Richard Watkins, Karen Chauvin, Donell Donaldson, and Tracy Schwab. Board members recorded as absent were: Dr. Ruthanne Gallagher, Marie LeBlanc and Don Price, Client Representative. A **quorum was present**. Other Committee member present was: Kay Stone. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Erica Pellegrin, Herb Ledet, Kristy Harson, Rodger Shelton, and Tiffany Brunet.

Mary L. Bisland led the group in **prayer**, followed by the **pledge**.

Approval of the Agenda-Karen Chauvin moved, to amend the agenda to include a budget amendment for the landscaping at Cajun Confections. Roll call vote: Larry Pete-yes, Mike Allemand-yes, Della Hotard-yes, Richard Watkins-yes, Karen Chauvin-yes, Donell Donaldson-yes, and Tracy Schwab-yes. The Roll Call Vote was unanimous. There was no Public to be heard on the amendment.

Public to be Heard- There was no public to be heard.

Secretary's Report-Della Hotard presented the Board of Directors report of July 10, 2018.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Board of Directors report of July 10, 2018. Motion carried.

President's Report:

Board Development-Richard Watkins reviewed, with the Board members and explained highlighted items, on the monthly income statement.

Tiffany Brunet presented an **amendment** to the budget for **landscaping at Cajun Confections**. Tarc will maintain the landscaping once it is completed.

Richard Watkins moved, seconded by Della Hoard, to amend the capital budget for \$6,326.54, for landscaping at Cajun Confections. Motion carried

Tiffany Brunet requested a change to the **Organizational chart** to change the Part-Time Seasonal Candy Maker/Baker to a permanent position. And, to add an additional Part Time Direct Support Worker for Cajun Confections.

Kristy Harson requested a change to the **Organizational chart** to change the title of the Community Home Program Coordinator to a Residential QDDP.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Organizational chart changes. Motion carried.

The contract, with the Architect, for the **Bayou Country Café** was presented. The contract was tabled at the last meeting for clarification on some items. The corrections were made as requested.

Karen Chauvin moved, seconded by Mike Allemand, to authorize Mary Lynn Bisland to sign the contract, with the Architect, for the Bayou Country Café. Motion carried.

Executive Directors Report-The Department Directors present reported on their departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of August 14, 2018.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Finance Committee report of August 14, 2018. Motion carried.

Larry Pete presented the **Client Representative Report** of August 14, 2018.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Client Representative Report of August 14, 2018. Motion carried.

Mike Allemand presented the **Executive Committee Report** of July 10, 2018.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Executive Committee Report of July 10, 2018. Motion carried.

Mike Allemand presented the **Family & Client Grievance Committee Report** of July 10, 2018.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Family & Client Grievance Committee Report of July 10, 2018. Motion carried.

Karen Chauvin presented the **Policy Committee Report** of July 10, 2018.

Mike Allemand moved, seconded by Richard Watkins, to accept the Policy Committee Report of July 10, 2018. Motion carried.


The **Programs Committee Report** of July 10, 2018.

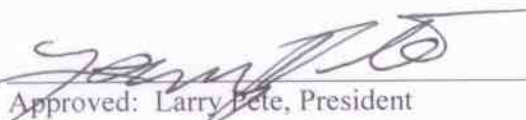
Karen Chauvin moved, seconded by Mike Allemand, to accept the Programs Committee Report of July 10, 2018. Motion carried.

Karen Chauvin moved, seconded by Della Hotard, to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Della Hotard, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Larry Pete, President