

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, July 10, 2018

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Mike Allemand, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Marie LeBlanc, and Don Price, Client Representative. Board members recorded as absent were: Della Hotard, Richard Watkins, and Tracy Schwab. A **quorum was present**. Staff present were: Mary L. Bisland, Patricia Chauvin, Tiffany Brunet, Erica Pellegrin, Rodger Shelton, Kristy Harson and Deanna Zeringue.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Don Price.

Mary L. Bisland **installed the following Officers**: Larry Pete, President, and Board Director, Dr. Ruthanne Gallagher.

Approval of the Agenda-Karen Chauvin moved, seconded by Mike Allemand, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Secretary's Report-Mike Allemand presented the Board of Directors report of June 12, 2018.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Board of Directors report of June 12, 2018. Motion carried.

President's Report:

A packet of information from the Terrebonne Parish Council was presented for Board Development. The packet addressed a recently adopted ordinance for mandatory continuing education requirements, for all members of the Board, in the event training is offered by the Terrebonne Parish District Attorney's office.

Mr. Larry Pete suggested that a Board member attend **The ARC National Convention**, along with a TARC staff member, every other year, beginning in 2019. The Board member that attends can bring back information to the Board.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson, to send a Board member and a TARC staff, to the ARC National Convention, every other year. Motion carried.

Deanna Zeringue presented a quote of \$3706.45 for **Cyber Insurance**.

Mike Allemand moved, seconded by Donell Donaldson, to accept the Cyber Insurance quote. Motion carried

Deanna Zeringue presented a **budget amendment** in the amount of \$3,706.45 for the Cyber Insurance and \$48,000. for the surrender fees to move the 403-B plan from Security Benefits.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to amend the budget for \$3,706.45, for cyber insurance and \$48,000. for the surrender fees to Security Benefits. Motion carried.

An agreement between TARC and the Architect, for **The Bayou Country Café**, was presented for review.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to table the signing of the Architect contract, for Bayou Country Café until next month, to gather more information. Motion carried.

Executive Directors Report-The Department Directors present reported on their departments.

Committee Reports:

Mike Allemand presented the **Finance Committee Report** of July 10, 2018.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Finance Committee report of July 10, 2018. Motion carried.


Don Price presented the **Client Representative Report** of July 10, 2018.

Karen Chauvin moved, seconded by Donell Donaldson, to accept the Client Representative Report of July 10, 2018. Motion carried.

Karen Chauvin moved, seconded by Mike Allemand, to **adjourn**. Motion carried. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,


Della Hotard, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Larry Pete, President