

Terrebonne ARC  
BOARD OF DIRECTORS MEETING  
Tuesday, June 9, 2015

In the absence of Larry Pete, President, Della Hotard, Vice-President, called the meeting to order, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Della Hotard, Mike Allemand, Dr. Ruthanne Gallagher, Dr. Stephen Morgan, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. **A quorum was present.** Board members recorded as absent were Larry Pete, Donell Donaldson and Karen Chauvin. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Suzie Heney, Erica Pellegrin, Ericka Wolfe and Alison Ordoyne.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

Mary L. Bisland **installed** the following Officers and Directors to TARC's Board: Della Hotard-Vice President, Mike Allemand-Treasurer, Dr. Ruthanne Gallagher-Director, Tracy Schwab-Director and Herman McElroy-Client Representative.

**Approval of the Agenda**-Mike Allemand moved, to amend the agenda to change the date of the July 2015 Board Meeting and approval to get an appraisal and building inspection on the property located at 314 Hwy. 3185 (Amy's Country Candles).

Roll call vote to amend the agenda: Della Hotard-yes, Mike Allemand-yes, Dr. Ruthanne Gallagher-yes, Dr. Stephen Morgan-yes, Tracy Schwab-yes, and Richard Watkins-yes. The roll call vote was unanimous.

There was no public to be heard on the amendment to the agenda.

**Public to be Heard**- There was no public to be heard.

**Staff Recognitions**-There were no recognitions.

**Secretary's Report**-Della Hotard presented the Board of Directors minutes of May 12, 2015.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Secretary's report of May 12, 2015. Motion carried.

**President's Report**-Della Hotard presented the **2015-2016 Committee members**. Larry Pete was moved to Ex-officio and Della Hotard will replace him on whatever Committees he was on.

Dr. Ruthanne Gallagher moved, seconded by Dr. Stephen Morgan to accept the 2015-2016 Committee members, as presented. Motion carried.

Committee meetings to review the **Goals and Objectives** will be scheduled before and after the Board of Directors meeting in July.

Board members were given their annual **Code of Conduct, Conflict of Interest and Ethics statements** to fill out.

The **Board meeting surveys** for the period June 2014/May 2015 and the annual **Board member self-assessments** were presented and reviewed.

Mike Allemand moved, seconded by Dr. Stephen Morgan, to accept the survey and self-assessments. Motion carried.

Della Hotard requested an excused absence for Donell Donaldson. Tracy Schwab moved, seconded by Dr. Ruthanne Gallagher. Motion carried.

Mike Allemand moved, seconded by Tracy Schwab, to excuse the absence of Larry Pete from the meeting. Motion carried.

Tracy Schwab moved, seconded by Dr. Stephen Morgan, to change the **date of the July Board Meeting** to July 21, 2015. Motion carried.

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Tracy Schwab moved, seconded by Mike Allemand, to excuse the absence of Karen Chauvin from the meeting. Motion carried.

Erica Pellegrin and Alison Ordoyne presented the **2014 Annual Report**.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to approve the 2014 Annual Report. Motion carried.

**Review and approval of the Accessibility, Technology and Risk Management Plan.**

Richard Watkins moved, seconded by Tracy Schwab to accept the Accessibility Plan, with the changes. Motion carried.

Mike Allemand moved, seconded by Richard Watkins, to accept the Technology Plan. Motion carried.

Mike Allemand moved, seconded by Richard Watkins, to accept the Risk Management Plan. Motion carried.

Review and approval of the **Comprehensive Emergency Management Plan, System Security Plan and System Safety Program Plan.**

Mike Allemand moved, seconded by Tracy Schwab, to accept the CEMP, SSP and SSPP. Motion carried.

**Conceptual Floor Plan for the Bayou Country Village-**Mary L. Bisland presented two options of the floor plans, one included the Country Store, Bakery and Cajun Confections. The other option was the first floor plans that was presented to the Board of Directors for the Country Store only.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to go back to the Architect and present him again with the first presentation and have him fine tune that drawing. Motion carried.

Mary L. Bisland proposed the purchase of Amy's Country Candles located at 314 Hwy. 3185. This building would be used for a third thrift store.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to give Mary L. Bisland the authority to get an appraisal, a building inspection and sign a purchase agreement. Motion carried.

**Executive Directors Report-TARC'S Carf Accreditation** will be on August 19<sup>th</sup> to 21<sup>st</sup>.

**Committee Reports:**

Deanna Zeringue presented the **Finance Committee Report of June 9, 2015.**

Tracy Schwab moved, seconded by Dr. Stephen Morgan, to accept the Finance Committee Report of June 9, 2015. Motion carried.

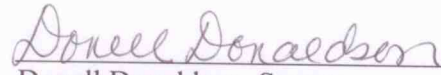
Herman McElroy presented the **Client Representative Report of June 9, 2015.**

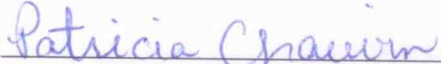
Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to accept the Client Representative Report of June 9, 2015. Motion carried.

Dr. Stephen Morgan moved, seconded by Dr. Ruthanne Gallagher to **adjourn**. Motion carried. The meeting adjourned at 7:38 p.m.

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Respectfully Submitted,

  
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Donell Donaldson, Secretary

  
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Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
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Approved: Della Hotard, Vice-President