

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, May 12, 2015

Della Hotard, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Della Hotard, President, Larry Pete, Donell Donaldson, Karen Chauvin, Dr. Ruthanne Gallagher, Dr. Stephen Morgan, Tracy Schwab, Richard Watkins and Lindsay Ocker, Client Representative. **A quorum was present.** Board members recorded as absent was Mike Allemand. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Suzie Heney, Erica Null, Ericka Wolfe and Rodger Shelton.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Lindsay Ocker.

Election of Officers-Della Hotard called for nominations of the President.

Karen Chauvin nominated Larry Pete. There were no other nominations.

Dr. Ruthanne Gallagher moved, seconded by Dr. Stephen Morgan, to accept the nomination. Motion carried.

Della Hotard called for nominations of the Vice-President.

Donell Donaldson nominated Della Hotard. There were no other nominations.

Karen Chauvin moved, seconded by Dr. Stephen Morgan, to accept the nomination. Motion carried.

Della Hotard called for nominations of the Secretary.

Larry Pete nominated Donell Donaldson for Secretary. There were no other nominations.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the nomination. Motion carried.

Della Hotard called for nominations of the Treasurer.

Dr. Ruthanne Gallagher nominated Mike Allemand. There were no other nominations.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher to accept the nomination. Motion carried.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Staff Recognitions-There were no recognitions.

Secretary's Report-Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to accept the Secretary's report of April 14, 2015. Motion carried.

President's Report-Della Hotard asked for an excused absence for Mike Allemand.

Karen Chauvin moved, seconded by Tracy Schwab, to excuse the absence of Mike Allemand. Motion carried.

Della Hotard requested that Board members fill out the self-evaluation forms that were in their packets and turn them in at the next Board meeting.

Review of the Operational Policy Manual-Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to accept the Operational Policy Manual, as presented. Motion carried.

Della Hotard presented the **By-Laws** for review-Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the By-Laws. Motion carried.

Board of Directors Meeting
May 12, 2015
Page #2

Review of the **Self-Governing Policies of the Board**-Karen Chauvin moved, seconded by Donell Donaldson, to accept the Self-Governing Policies of the Board. Motion carried.

Larry Pete, current President of the ARC of Louisiana, requested that the Board of Directors give him **approval to host the Arc of La. Annual Convention**.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to approve hosting the Arc of La. Annual Convention, in October 2015. Motion carried.

Executive Directors Report-The Department Directors presented information on their departments.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report of May 12, 2015**.

Donell Donaldson moved, seconded by Richard Watkins, to accept the Finance Committee Report of May 12, 2015. Motion carried.

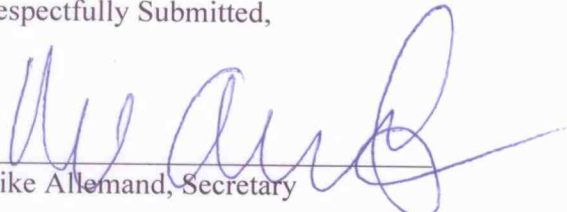
Lindsay Ocker presented the **Client Representative Report of May 12, 2015**. Lindsay reported that Herman McElroy will be the Client Representative beginning in June 2015.

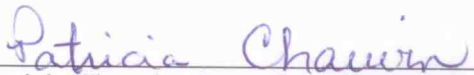
Donell Donaldson moved, seconded by Richard Watkins, to accept the Client Representative Report of May 12, 2015. Motion carried.

Mary L. Bisland presented Lindsay with a Certificate of Outstanding Performance, for her work on the Board, as Client Representative.

Donell Donaldson moved, seconded by Dr. Ruthanne Gallagher to **adjourn**. Motion carried. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,


Mike Allemand, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Approved: Della Hotard, President