

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, March 14, 2017

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Tracy Schwab, Della Hotard, Karen Chauvin, Dr. Ruthanne Gallagher, Marie LeBlanc, Larry Pete, and Lindsay Ocker, Client Representative. Board members recorded as absent was: Mike Allemand, Donell Donaldson and Richard Watkins. **A quorum was present.** Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin, and Ericka Wolfe.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Karen Chauvin moved to amend the agenda to remove the 3rd and 4th quarter outcomes from the agenda.

Roll call vote: Tracy Schwab-yes, Della Hotard-yes, Karen Chauvin-yes, Dr. Gallagher-yes, Marie LeBlanc-yes, and Larry Pete-yes. The roll call vote was unanimous.

Public to be Heard- There was no public to be heard.

Secretary's Report-Karen Chauvin presented the Board of Directors report of January 10, 2017.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the Board of Directors report of January 10, 2017. Motion carried.

Della Hotard presented TARC's **Mission Statement**.

Dr. Ruthanne Gallagher moved, seconded by Marie LeBlanc, to accept the Mission Statement, as presented. Motion carried.

Deanna Zeringue presented **Policy #II-10 Non-Residential Staff Shift Coverage**.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the revisions to Policy #II-10, Non-Residential Staff Shift Coverage. Motion carried.

President's Report: Tracy Schwab presented articles from the Non Profit Board report for **Board Development**.

Board members were reminded to turn in their evaluations of the Executive Director. An Executive Committee meeting was scheduled for March 24, 2017 at 1:00 p.m.

The General Membership Meeting was scheduled for March 27, 2017 at 6:00 p.m.

Tracy Schwab requested an excused absences for Donell Donaldson.

Karen Chauvin moved, seconded by Marie LeBlanc, to excuse the absence of Donell Donaldson. Motion carried.

Executive Directors Report-The Department Directors present at the meeting reported on their departments. Mary Lynn Bisland reported on staff turnover rates at TARC.

Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of March 14, 2017.

Karen Chauvin moved, seconded by Marie LeBlanc, to accept the Finance Committee Report of March 14, 2017. Motion carried.

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Lindsay Ocker presented the **Client Representative Report** of March 14, 2017.

Della Hotard moved, seconded by Karen Chauvin, to accept the Client Representative Report of January 10, 2017. Motion carried.

Karen Chauvin moved, to go into **Executive Session** to discuss Civil Action #17-0041 (J2).

Roll Call Vote to go into Executive Session: Tracy Schwab-Yes, Della Hotard-Yes, Karen Chauvin-Yes, Dr. Ruthanne Gallagher-Yes, Marie LeBlanc-yes, and Larry Pete-yes.

Let the record show that the roll call vote to go into Executive Session was unanimous. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to go back into regular session. Motion carried.

Dr. Ruthanne Gallagher moved, to go into **Executive Session** to discuss EEOC #461-2017-00804.

Roll Call Vote to go into Executive Session: Tracy Schwab-Yes, Della Hotard-Yes, Karen Chauvin-Yes, Dr. Ruthanne Gallagher-Yes, Marie LeBlanc-yes, and Larry Pete-yes.

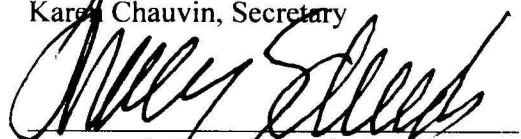
Let the record show that the roll call vote to go into Executive Session was unanimous. Motion carried.


Marie LeBlanc moved, seconded by Dr. Ruthanne Gallagher, to go back into regular session. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Larry Pete to **adjourn**. Motion carried. The meeting adjourned at 7:45 p.m.

Respectfully Submitted,


Karen Chauvin, Secretary


Approved: Tracy Schwab, President


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years