

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, October 13, 2015

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Donell Donaldson, Mike Allemand, Karen Chauvin, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. Board members recorded as absent were: Della Hotard, Dr. Ruthanne Gallagher and Dr. Stephen Morgan. **A quorum was present.** Finance Committee member present was Kay Stone. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Rodger Shelton, Bobby Roddy, Alison Ordoyne, Vicky Rivet, Jordan Steib and Connie Thibodeaux. Others present were: Terri Dreyer, Ian Dryer, Christine Cabala and Houston Lirette

Herman McElroy entered the meeting at 6:41 p.m.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

Approval of the Agenda-Mike Allemand moved, to amend the agenda to allow Mary L. Bisland to enter into a purchase agreement to purchase the property located at 5086 Hwy. 56 in Chauvin, La. for \$317,000. and to have a building inspection done on the property. Roll call vote: Larry Pete-yes, Donell Donaldson-yes, Mike Allemand-yes, Karen Chauvin-yes, Tracy Schwab-yes, and Richard Watkins-yes. The roll call vote to amend the agenda was unanimous. There was no public to be heard on the amendment to the agenda.

Public to be Heard- There was no public to be heard.

Staff Recognitions-Every year TARC staff nominate their peers for DSW of the Year, Employee of the Year and Professional of the Year. Connie Thibodeaux was recognized as the DSW of the Year. She was also honored at the ARC of La. Awards luncheon. Jordan Steib was recognized as Employee of Year and Vicky Rivet was recognized as Professional of the Year. Mary L. Bisland reported that The Houma Courier was recognized, with the Media Award, at the ARC of La. Annual Awards luncheon. And, TARC received the Chapter Innovation Award. This is a very sought after award. TARC is highly esteemed in the State.

Terri Dreyer, an Architect with NANO, and Houston Lirette, Architect, presented updated proposals on the construction of the **Bayou Country Café**.

Mike Allemand moved, seconded by Donell Donaldson, to bring the plans to the Building & Sites Committee for review. Motion carried.

Secretary's Report-Donell Donaldson presented the Board of Directors report of September 8, 2015.

Mike Allemand moved, seconded by Tracy Schwab, to accept the Board of Directors report of August 11, 2015, as written. Motion carried.

President's Report-Larry Pete reviewed the Sunshine Laws as part of Board Development.

Tracy Schwab moved, seconded by Karen Chauvin, to excuse the absence of Della Hotard and Dr. Ruthanne Gallagher. Motion carried.

Alison Ordoyne reviewed the **CARF Survey report**.

Mike Allemand moved, seconded by Tracy Schwab to accept the CARF Survey Report. Motion carried.

**Board of Directors Meeting
October 13, 2015
Page #2**

TARC's **Vehicle Preventive Maintenance Program** was presented.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Vehicle Preventive Maintenance program. Motion carried.

Purchase of the property at 5086 Hwy. 56 in Chauvin, La. (Pat's of Chauvin). The property would be used as a Thrift Store.

Mike Allemand moved, seconded by Karen Chauvin, to allow Mary L. Bisland to enter into a Purchase Agreement to purchase the property at 5086 Hwy. 56 in Chauvin, La, for \$317000., to have a building inspection done and put down a \$10,000. deposit. Motion carried.

An **Organizational Chart Change** was requested to change an existing DSW position in Janitorial to a Project Coordinator.

Karen Chauvin moved, seconded by Mike Allemand, to covert a Janitorial DSW position into a Project Coordinator position. Motion carried.

Executive Directors Report-There was no report.

Committee Reports:

Mike Allemand presented the **Finance Committee Report** of October 13, 2015.

Tracy Schwab moved, seconded by Karen Chauvin, to accept the Finance Committee Report of October 13, 2015. Motion carried.

Herman McElroy presented the **Client Representative Report** of October 13, 2015.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Client Representative Report of October 13, 2015. Motion carried.

Mike Allemand moved, seconded by Tracy Schwab to **adjourn**. Motion carried. The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Donell Donaldson, Secretary

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Approved: Larry Pete, Vice-President