

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, September 8, 2015

In the absence of Larry Pete, President, Della Hotard, Vice-President, called the meeting to order, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Della Hotard, Donell Donaldson, Karen Chauvin, Dr. Ruthanne Gallagher, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. Board members recorded as absent were: Larry Pete, Mike Allemand and Dr. Stephen Morgan. **A quorum was present.** Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Erica Pellegrin, Ericka Wolfe, Rodger Shelton, Bobby Roddy, Alison Ordoyne and Kay Stone. Others present were: Terri Dreyer, Marcus Allen and Houston Lirette

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

Approval of the Agenda-Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Staff Recognitions-There was no Staff recognitions.

Terri Dreyer, an Architect with NANO, and Houston Lirette, Architect, presented background information and proposals on the construction of the **Bayou Country Café**.

Secretary's Report-Donell Donaldson presented the Board of Directors report of August 11, 2015.

Dr. Ruthanne Gallagher moved, seconded by Tracy Schwab, to accept the Board of Directors report of August 11, 2015, as written. Motion carried.

President's Report-Della Hotard requested that the Board of Directors complete the one hour online ethics training by December 31, 2015.

Tracy Schwab moved, seconded by Karen Chauvin, to excuse the absence of Larry Pete and Mike Allemand. Motion carried.

Alison Ordoyne presented the **1st and 2nd quarter Outcomes reports**.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the 1st and 2nd quarter Outcomes report. Motion carried.

Richard Watkins presented the following resolution:

AUTHORIZING RESOLUTION

WHEREAS, Terrebonne ARC hereinafter referred to as the "Applicant", has requested assistance from the Louisiana Department of Transportation and Development for the purpose of capital assistance; and

WHEREAS, this project is considered to be important and necessary to transportation in Houma, La., Terrebonne Parish; And

WHEREAS, the Applicant has the legal, fiscal, and managerial capacity to carry out the project.

NOW THEREFORE BE IT RESOLVED that the Applicant requests funding for the project from the Louisiana Department of Transportation and Development; and

That the Applicant, while making application to or receiving grants from the Federal Transit Administration, will comply with the Federal Statutes, regulations, executive orders and

Board of Directors Meeting
September 8, 2015
Page #2

administrative requirements as listed in Appendix 1 (copied from FTA Circular 9070.1G) of the 2015 Application Procedures Manual.

That the Applicant has or will make available the required non-federal funds to meet local share requirements.

That Larry Pete, President is empowered to sign a contract on behalf of the Applicant; and

That the above named official may sign on behalf of the Applicant any assurance, certification, or other documentation that may be required as part of the application submitted; and

That this resolution is applicable for a period of one year unless revoked by the Board and copy of such revocation shall be furnished to the Louisiana Department of Transportation and Development.

CERTIFICATE

The undersigned duly qualified and acting Secretary of Terrebonne ARC certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Terrebonne ARC Board of Directors held on September 8, 2015. (Valid for one year from date)

Richard Watkins moved, seconded by Tracy Schwab to accept the Authorizing Resolution for the grant application for LaDotd. Motion carried.

Executive Directors Report-Department Directors present commented on their departments.

Committee Reports:

Della Hotard presented the **Executive Committee Report of August 5, 2015**.

Tracy Schwab moved, seconded by Donell Donaldson, to accept the Executive Committee Report of August 5, 2015. Motion carried.

Della Hotard presented the **Family & Client Grievance Committee Report of August 11, 2015**.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Family & Client Grievance Committee Report of August 11, 2015. Motion carried.

Della Hotard presented the **Policy Committee Report of August 11, 2015**.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Policy Committee Report of August 11, 2015. Motion carried.

Deanna Zeringue presented the **Finance Committee Report of September 8, 2015**.


Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee Report of September 8, 2015. Motion carried.

Herman McElroy presented the **Client Representative Report of September 11, 2015**.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to accept the Client Representative Report of September 11, 2015. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Donell Donaldson to **adjourn**. Motion carried. The meeting adjourned at 8:10 p.m.

Respectfully Submitted,


Donell Donaldson, Secretary

Board of Directors Meeting
September 8, 2015
Page #2

Patricia Chauvin

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Della Hotard

Approved: Della Hotard, Vice-President