

Terrebonne ARC  
BOARD OF DIRECTORS MEETING  
Tuesday, July 21, 2015

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, President, Mike Allemand, Karen Chauvin, Dr. Ruthanne Gallagher, Dr. Stephen Morgan, Richard Watkins and Herman McElroy, Client Representative. **A quorum was present.** Board members recorded as absent were: Della Hotard, Donell Donaldson and Tracy Schwab. Staff present were: Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Suzie Heney, Erica Pellegrin, Ericka Wolfe, Lourean McGee and Monica Chauvin.

Ericka Wolfe led the group in **prayer**, followed by the **pledge** by Herman McElroy. Deanna Zeringue **installed** Larry Pete as the Board President.

**Approval of the Agenda**-Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to approve the agenda. Motion carried.

**Public to be Heard**- There was no public to be heard.

**Staff Recognitions**-Tiffany Brunet recognized Monica Chauvin and Lourean McGee for making a positive difference at TARC through their outstanding performance.

**Secretary's Report**-Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Board of Directors report of June 9, 2015. Motion carried.

**President's Report**-Larry Pete requested an excused absence for Donell Donaldson, Della Hotard and Tracy Schwab.

Karen Chauvin moved, seconded by Dr. Stephen Morgan, to accept the absences. Motion carried.

A discussion was held on the **CARF Governance Standards**-The surveyors will be at TARC on August 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup>. The Board requested that Board Development be put on the agenda every month.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to have Board education on the agenda at every meeting. Motion carried.

Deanna Zeringue presented the following resolution **to purchase Amy's Country Candles:**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF TERREBONNE ARC**

**UPON** motion duly made, seconded and unanimously carried, it was:

**RESOLVED** by the Board of Directors of Terrebonne ARC, that Mary Lynn Bisland, Executive Director, be and she is hereby authorized, directed and empowered, for, and on behalf of and in the name of this corporation, to execute a Cash Sale from Amy's Country Candles, LLC., to purchase the property located in Section 81, Township 15 South, Range 16 East in Terrebonne Parish, Louisiana (Physical Address-314 Highway 3185, Thibodaux, La.), for the sum of EIGHT HUNDRED FIFTY ONE THOUSAND (\$851,000.00) DOLLARS.

**BE IT FURTHER RESOLVED** that the said duly authorized representative of this Corporation, be and she is hereby authorized, empowered and directed, for, on behalf of and in the name of this corporation, to execute all such other documents, instruments and writings as may be necessary to carry out the foregoing authorization, or all other such acts and deeds she may deem necessary or prudent in order to affect the intent and purpose of this resolution.

**CERTIFICATE**

This is to certify that the above and foregoing resolution was duly adopted at a meeting of the Board of Directors of Terrebonne ARC, held at the company's office at Houma, Louisiana, on the 21st day of July, 2015, pursuant to proper notice and call, at which meeting a quorum of the Board of Directors were present and voting throughout.

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I do certify that I am the duly elected, qualified and acting Secretary of this company.

I do further certify that the above and foregoing resolution remains in full force and effect and has not been modified, repealed or rescinded in whole or in part.

WITNESS MY HAND in Houma, Louisiana, this 21st day of July, 2015. Donell Donaldson, Secretary,  
ATTEST: Larry Pete, President

Dr. Ruthanne Gallagher moved, seconded by Dr. Stephen Morgan, to accept the resolution to purchase Amy's Country Candles. Motion carried.

**Executive Directors Report**-Cedar Chest West will be opening on August 3, 2015 at the new location on Enterprise Drive. Department Directors present commented on their departments.

**Committee Reports:**

Larry Pete presented the **Executive Directors report of June 15, 2015.**

Mike Allemand moved, seconded by Richard Watkins, to accept the Executive Committee Report of June 15, 2015. Motion carried.

Mike Allemand presented the **Finance Committee Report of July 21, 2015.**


Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee Report of June 21, 2015. Motion carried.


Herman McElroy presented the **Client Representative Report of July 21, 2015.**


Karen Chauvin moved, seconded by Mike Allemand, to accept the Client Representative Report of July 21, 2015. Motion carried.

Dr. Stephen Morgan moved, seconded by Mike Allemand to **adjourn.** Motion carried. The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

  
Donell Donaldson, Secretary

  
Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
Approved: Larry Pete, President