

Terrebonne ARC  
BOARD OF DIRECTORS MEETING  
Tuesday, May 10, 2016

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Della Hotard, Donell Donaldson, Mike Allemand, Karen Chauvin, Marie LeBlanc, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. Dr. Ruthanne Gallagher was absent from the meeting. **A quorum was present.** Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin and Ericka Wolfe.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

**Approval of the Agenda**-Karen Chauvin moved, to amend the agenda to open a checking account at Coastal Commerce Bank for Cedar Chest South. Roll Call Vote: Larry Pete-Yes, Della Hotard-Yes, Donell Donaldson-Yes, Mike Allemand-Yes, Karen Chauvin-Yes, Marie LeBlanc-Yes, Tracy Schwab-Yes, and Richard Watkins-Yes. The roll call vote was unanimous.

**Public to be Heard**- There was no public to be heard.

**Staff Recognitions**-There was no staff recognitions.

**Election of Officers**-Della Hotard moved, seconded by Karen Chauvin, to keep the 2015-2016 slate of Officers the same for 2016-2017. Motion carried. Let the record show that Richard Watkins opposed the motion.

**Secretary's Report**-Donell Donaldson presented the Board of Directors report of April 12, 2016.

Della Hotard moved, seconded by Karen Chauvin, to accept the Board of Directors report of April 12, 2016, as presented. Motion carried.

**President's Report**- Tracy Schwab moved, seconded by Karen Chauvin, to excuse Dr. Ruthanne Gallagher from the meeting. Motion carried.

Larry Pete presented the Nonprofit Board Report to review for **Board Development**. Larry Pete requested that Board members fill out their annual **self-assessments**. A **Building and Sites Committee meeting** was scheduled for May 13, 2016 at 9:00 a.m.

Della Hotard presented the **By-Laws** for review.

Mike Allemand moved, seconded by Karen Chauvin, to accept the review of the By-Laws. Motion carried.

Larry Pete presented the **Self-Governing polices** of the Board for review.

Karen Chauvin moved, seconded by Mike Allemand, to accept the review of the Self-Governing policies of the Board, with a correction to A. 3. to state five Board members instead of six. Motion carried.

Larry Pete presented the **Operating Policies** for approval.

Marie LeBlanc moved, seconded by Mike Allemand, to approve the Operating Policies that we have been following until such time that the Policy Committee recommends changes. Motion carried.

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**Executive Director's Report-** The Directors present reported on their Departments. Mary L. Bisland reported on possible budget cuts

**Committee Reports:**

Della Hotard presented the **Programs Committee Report** of April 19, 2016.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Programs Committee Report of April 19, 2016. Motion carried.

Della Hotard presented the **Policy Committee Report** of May 6, 2016.

Karen Chauvin moved, seconded by Mike Allemand, to accept the Policy Committee Report of May 6, 2016, as presented. Motion carried.

Mike Allemand presented the **Finance Committee Report** of May 10, 2016.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Finance Committee Report of May 10, 2016. Motion carried.

Herman McElroy presented the **Client Representative Report** of May 10, 2016.

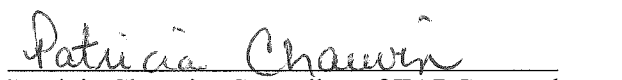
Karen Chauvin moved, seconded by Mike Allemand, to accept the Client Representative Report of May 10, 2016. Motion carried.


**Amendment to the Agenda-**Karen Chauvin moved, seconded by Mike Allemand, to open a checking account with Coastal Commerce Bank for Cedar Chest South. Motion carried.

Karen Chauvin moved, seconded by Mike Allemand to **adjourn**. Motion carried. The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

  
Donell Donaldson, Secretary

  
Patricia Chauvin, Custodian of TARC records  
Meeting tapes will be kept on file for six (6) years

  
Approved: Larry Pete, President