

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, April 14, 2015

Della Hotard, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Della Hotard, President, Mike Allemand, Donell Donaldson, Karen Chauvin, Dr. Ruthanne Gallagher, Richard Watkins and Lindsay Ocker, Client Representative. **A quorum was present.** Board members recorded as absent Larry Pete and Tracy Schwab. Staff present were: Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Suzie Heney, Erica Null, and Ericka Wolfe.

Della Hotard led the group in **prayer**, followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Staff Recognitions-There were no recognitions.

Secretary's Report-Mike Allemand presented the Board of Directors report of March 10, 2015.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Board of Directors report of March 10, 2015. Motion carried.

President's Report-Della Hotard requested an excused absence for Larry Pete.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to excuse the absence of Larry Pete. Motion carried.

Review of the Employee Handbook-Mike Allemand moved, seconded by Dr. Ruthanne Gallagher, to accept the Employee Handbook, with changes. Motion carried.

Review of the Personnel Manual-Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to accept the Personnel Manual, with changes. Motion carried.

Executive Directors Report-The Directors presented reported on their Departments.

Committee Reports:

Della Hotard presented the **General Membership report of March 27, 2014.**

Karen Chauvin moved, seconded by Mike Allemand, to accept the General Membership report of March 27, 2014. Motion carried.

Mike Allemand presented the **Finance Committee Report of April 14, 2015.**

Karen Chauvin moved, seconded by Dr. Stephen Morgan, to accept the Finance Committee Report of April 14, 2015. Motion carried.

Lindsay Ocker presented the **Client Representative Report of April 14, 2015.**

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to accept the Client Representative Report of April 14, 2015. Motion carried.

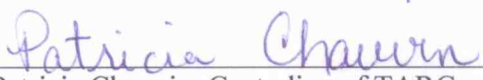
Mike Allemand moved, seconded by Dr. Ruthanne Gallagher to **adjourn**. Motion carried. The meeting adjourned at 7:15 p.m.

Board of Directors Meeting
April 14, 2015
Page #2

Respectfully Submitted,



Mike Allemand, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Della Hotard, President