

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, April 12, 2016

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Della Hotard, Donell Donaldson, Mike Allemand, Karen Chauvin, Dr. Ruthanne Gallagher, Marie LeBlanc, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. **A quorum was present.** Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin, Tasha LeBouef and Jessica Volquardts.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

Approval of the Agenda-Della Hotard moved, seconded by Dr. Ruthanne Gallagher, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Staff Recognitions-Tasha LeBouef and Jessica Volquardts was recognized for implementing the Electronic Visit Verification System. Lillian LeBouef was recognized for the tremendous amount of work she did to get the Affordable Care Act done on time.

Secretary's Report-Donell Donaldson presented the Board of Directors report of March 8, 2016.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Board of Directors report of March 8, 2016. Motion carried.

President's Report-Larry Pete reviewed the January 2016 Nonprofit Board Report for **Board Development**.

A Policy Committee meeting was scheduled for May 6, 2016, at 1:00 p.m.

A Programs Committee meeting was scheduled for April 19, 2016, at 8:00 a.m.

Bobby Roddy presented the **Employee Handbook** for annual review.

Della Hotard moved, seconded by Dr. Ruthanne Gallagher, to accept the Employee Handbook., as is. Motion carried.

Bobby Roddy presented the **Personnel Manual** for annual review.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Personnel Manual, as is. Motion carried.

Executive Director's Report-Mary L. Bisland reported that TARC will not be getting any cuts from the State now through June 2016. The Directors present reported on their Departments.

Committee Reports:

Mike Allemand presented the Executive Committee Report of March 22, 2016.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the Executive Committee report of March 22, 2016. Motion carried.

Deanna Zeringue presented the **Finance Committee Report** of April 12, 2016.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Finance Committee Report of April 12, 2016. Motion carried.

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Herman McElroy presented the **Client Representative Report** of April 12, 2016.

Tracy Schwab moved, seconded by Mike Allemand, to accept the Client Representative Report of April 12, 2016. Motion carried.

Karen Chauvin, left the meeting at 7:40 a.m., a quorum was still present.

Dr. Ruthanne Gallagher moved, to go into **Executive Session** to discuss allegations of misconduct of a former employee.

Roll Call Vote to go into Executive Session: Larry Pete-Yes, Della Hotard-Yes, Donell Donaldson-Yes, Mike Allemand-Yes, Karen Chauvin-Yes, Dr. Ruthanne Gallagher-Yes, Marie LeBlanc-Yes, Tracy Schwab-Yes, and Richard Watkins-Yes.

Let the record show that the vote to go into Executive Session was unanimous. Motion carried.

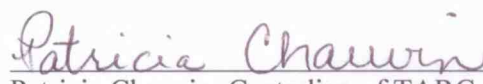
Marie LeBlanc moved, seconded by Dr. Ruthanne Gallagher, to go back into regular session. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard to **adjourn**. Motion carried. The meeting adjourned at 7:45 p.m.


Respectfully Submitted,



Donell Donaldson, Secretary



Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years



Approved: Larry Pete, President