

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, November 10, 2015

Larry Pete, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Larry Pete, Della Hotard, Donell Donaldson, Karen Chauvin, Tracy Schwab, Richard Watkins and Herman McElroy, Client Representative. Board members recorded as absent were: Mike Allemand, Dr. Ruthanne Gallagher and Dr. Stephen Morgan. **A quorum was present.** Finance Committee member present was Kay Stone. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin and Ericka Wolfe.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Herman McElroy.

Approval of the Agenda-Tracy Schwab moved, seconded by Della Hotard, to accept the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Staff Recognitions-Mary L. Bisland invited the Board of Directors to attend Tarc's annual Luncheon and Awards Ceremony.

Secretary's Report-Donell Donaldson presented the Board of Directors report of October 13, 2015.

Karen Chauvin moved, seconded by Tracy Schwab, to accept the Board of Directors report of October 13, 2015, as presented. Motion carried.

President's Report-Karen Chauvin moved, seconded by Tracy Schwab, to excuse the absence of Mike Allemand and Dr. Ruthanne Gallagher. Motion carried.

Organizational Chart changes were presented by Erica Pellegrin and Ericka Wolfe.

Della Hotard moved, seconded by Karen Chauvin, to accept the Organizational Chart changes. Motion carried.

Bayou Country Café **Architect Proposals** were discussed.

Donell Donaldson moved, seconded by Tracy Schwab, to accept the recommendation of the Finance Committee to accept the NANO Group as the Architects for the Bayou Country Café. Let the record show that one Board member opposed the motion. Motion carried.

Tracy Schwab moved, seconded by Karen Chauvin to allow Mary L. Bisland to sign a contract with the NANO Group for the construction of the Bayou Country Café. Motion carried.

Donell Donaldson presented the following **Board Resolution** to purchase the property located at 5086 Hwy. 56 in Chauvin, La.:

RESOLUTION

RESOLVED, by the Board of Directors of Terrebonne ARC (the "Corporation") that the Corporation purchase from Pat's of Chauvin, L.L.C. the property described on Exhibit "A" attached hereto for the appraised price of Three Hundred Seventeen Thousand Dollars and No Cents (\$317,000.00).

RESOLVED, that Mary Lynn Bisland, Executive Director, is authorized, directed and empowered for and on behalf of the Corporation to perform such acts and to execute such documents containing such terms and conditions as she in her discretion deem wise and proper in order to effectuate the purchase.

SECRETARY'S CERTIFICATE

I, secretary of Terrebonne ARC, certify that the foregoing Resolution was adopted by the Board of Directors of the Corporation at a meeting thereof held on November ____, 2015, at which meeting a quorum was present and voting throughout. I further certify that the Resolution remains in full force and effect without change or modification.

Della Hotard moved, seconded by Donell Donaldson, to accept the resolution to purchase the property at 5086 Hwy. 56 in Chauvin, La. Motion carried.

Executive Directors Report-The Directors present reported on their Departments.

Committee Reports:

Della Hotard presented the **Policy Committee Report** of November 4, 2015.

Karen Chauvin moved, seconded by Tracy Schwab to disregard a change that was made to the Drug & Alcohol policy regarding prohibited drugs. Motion carried. Tracy Schwab moved, seconded by Donell Donaldson, to accept the Policy Committee Report of November 4, 2015. Motion carried.

Deanna Zeringue presented the **Finance Committee Report** of November 10, 2015.

Tracy Schwab moved, seconded by Richard Watkins, to accept the Finance Committee Report of November 10, 2015. Motion carried.

Herman McElroy presented the **Client Representative Report** of November 10, 2015.

Della Hotard moved, seconded by Karen Chauvin, to accept the Client Representative Report of November 10, 2015. Motion carried.

Della Hotard moved, to go into **Executive Session** to discuss EEOC #461-2016-00164.

Roll Call Vote to go into Executive Session: Larry Pete-Yes, Della Hotard-Yes, Donell Donaldson-Yes, Karen Chauvin-Yes, Tracy Schwab-Yes, and Richard Watkins-Yes.

Let the record show that the vote to go into Executive Session was unanimous. Motion carried.

Tracy Schwab moved, seconded by Della Hotard, to go back into regular session. Motion carried.

Della Hotard moved, seconded by Donell Donaldson to **adjourn**. Motion carried. The meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Donell Donaldson, Secretary

Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Approved: Larry Pete, Vice-President