

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, October 11, 2016

Tracy Schwab, President, called the meeting to **order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Tracy Schwab, Della Hotard, Karen Chauvin, Mike Allemand, Donell Donaldson, Dr. Ruthanne Gallagher, Marie LeBlanc, Larry Pete, Richard Watkins and Lindsay Ocker, Client Representative. **A quorum was present.** Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin, and Ericka Wolfe.

Mary L. Bisland led the group in **prayer**, followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Dr. Ruthanne Gallagher moved, seconded by Larry Pete, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Secretary's Report-Tracy Schwab presented the Board of Directors report of September 13, 2016.

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand, to accept the Board of Directors report of September 13, 2016. Motion carried.

A revised **Mission statement, Vision statement and Values** was presented by Mary L. Bisland. The Mission statement will read "TARC provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people in Terrebonne Parish with intellectual and other developmental disabilities". The Vision Statement will read "To promote advocacy, empowerment and full participation for people with intellectual and developmental disabilities in Terrebonne Parish". The Values will read "People with intellectual and other developmental disabilities in Terrebonne Parish will have innovative services to achieve employment, community living and inclusion". TARC's Motto will remain the same "Creating Opportunities".

Dr. Ruthanne Gallagher moved, seconded by Mike Allemand to accept the Mission Statement as amended, the Vision Statement, Values and Motto. Motion carried.

President's Report-Tracy Schwab presented information from the Nonprofit Board Report for Board development.

Tree Maintenance-Mary L. Bisland presented information on five bids that was received for tree trimming or removal on TARC's property. Of the five companies that turned in a bid only one had workers compensation insurance.

Larry Pete moved, seconded by Dr. Ruthanne Gallagher, to go with the individual who has workers compensation, to do the tree maintenance. All in favor with the exception of one opposed. Motion carried.

Executive Director's Report- Mary L. Bisland reported that this years' Direct Support Worker of the Year is Amy Allemand, the Employee of the Year is Patricia Chauvin and the Professional of the Year is Tiffany Brunet.

The Department Directors presented reported on their departments.

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Committee Reports:

Dr. Ruthanne Gallagher presented the **Programs Committee** Report of September 29, 2016.

Mike Allemand moved, seconded by Karen Chauvin, to accept the Programs Committee Report of September 29, 2016. Motion carried.

Dr. Ruthanne Gallagher presented the **Policy Committee** Report of October 6, 2016.

Karen Chauvin moved, seconded by Marie LeBlanc, to accept the Policy Committee Report of October 6, 2016. Motion carried.

Mike Allemand presented the **Finance Committee Report** of October 11, 2016.

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Finance Committee Report of October 11, 2016. Motion carried.


Lindsay Ocker presented the **Client Representative Report** of October 11, 2016.

Karen Chauvin moved, seconded by Della Hotard, to accept the Client Representative Report of October 11, 2016. Motion carried.

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin to **adjourn**. Motion carried. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Karen Chauvin, Secretary


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years

Approved: Tracy Schwab, President