

Terrebonne ARC
BOARD OF DIRECTORS MEETING
Tuesday, January 10, 2017

Tracy Schwab, President, called the meeting **to order**, at 6:30 p.m. in TARC's Administration Building, Conference Room #3.

Upon roll call, the Board of Directors recorded as present were: Tracy Schwab, Della Hotard, Karen Chauvin, Donell Donaldson, Dr. Ruthanne Gallagher, Marie LeBlanc, Larry Pete, Richard Watkins and Lindsay Ocker, Client Representative. Board members recorded as absent was: Mike Allemand. **A quorum was present.** Others present was: Houston Lirette. Staff present were: Mary L. Bisland, Patricia Chauvin, Deanna Zeringue, Tiffany Brunet, Bobby Roddy, Erica Pellegrin, Ericka Wolfe and Rodger Shelton. Let the record show that Karen Chauvin entered the meeting at 6:23 p.m.

Tracy Schwab led the group in **prayer**, followed by the **pledge** by Lindsay Ocker.

Approval of the Agenda-Karen Chauvin moved, seconded by Della Hotard, to approve the agenda. Motion carried.

Public to be Heard- There was no public to be heard.

Houston Lirette, Architect, presented a proposed site plan and floor plan for the **Cajun Confections building**. The new building will be located on Enterprise Drive. The preliminary budget for the plan was also introduced along with Architect fees. The State's formula was used for his Architect fees and that is based on probable cost. That fee includes mechanical, electrical and structural engineers.

Dr. Ruthanne Gallagher moved, seconded by Richard Watkins, to give Mary L. Bisland authority to sign a contract with Houston Lirette to start the project. Motion carried.

Secretary's Report-Karen Chauvin presented the Board of Directors report of December 13, 2016.

Dr. Ruthanne Gallagher moved, seconded by Della Hotard, to accept the Board of Directors report of December 13, 2016. Motion carried.

President's Report: Tracy Schwab presented information from the Non Profit Board report for Board Development.

Tracy Schwab requested an excused absences for Mike Allemand.

Marie LeBlanc moved, seconded by Karen Chauvin, to excuse the absence of Mike Allemand. Motion carried.

Deanna Zeringue presented the **Audited Financial Statements for the fiscal year ending June 30, 2016.**

Karen Chauvin moved, seconded by Dr. Ruthanne Gallagher, to accept the Audited Financial Statements for the year ended June 30, 2016, as presented. Motion carried.

Rodger Shelton presented an explanation of and updates to the comprehensive emergency management plan (CEMP), system safety program plan (SSPP), and system security plan (SSP).

Dr. Ruthanne Gallagher moved, seconded by Karen Chauvin, to approve the necessary LaDotd documentation for the **CEMP, SSP and SSPP**. Motion carried.

Executive Directors Report-The Department Directors present at the meeting reported on their departments.

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Committee Reports:

Deanna Zeringue presented the **Finance Committee Report** of January 10, 2017.

Donell Donaldson moved, seconded by Larry Pete, to accept the Finance Committee Report of January 10, 2017. Motion carried.

Lindsay Ocker presented the **Client Representative Report** of January 10, 2017.

Della Hotard moved, seconded by Richard Watkins, to accept the Client Representative Report of January 10, 2017. Motion carried.

Karen Chauvin moved, to go into **Executive Session** to discuss a possible litigation of USDC ED LA lawsuit.


Roll Call Vote to go into Executive Session: Tracy Schwab-Yes, Della Hotard-Yes, Karen Chauvin-Yes, Donell Donaldson-Yes, Dr. Ruthanne Gallagher-Yes, Marie LeBlanc-yes, Larry Petes and Richard Watkins-Yes.


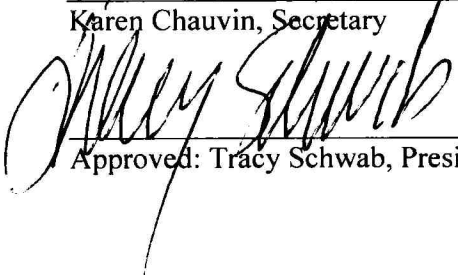
Let the record show that the roll call vote to go into Executive Session was unanimous. Motion carried.

Karen Chauvin moved, seconded by Larry Pete, to go back into regular session. Motion carried.

Larry Pete moved, seconded by Karen Chauvin to **adjourn**. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Patricia Chauvin, Custodian of TARC records
Meeting tapes will be kept on file for six (6) years


Karen Chauvin, Secretary

Approved: Tracy Schwab, President